



TOWNSHIP OF GUELPH/ERAMOSIA 2018 BUDGET

February 5, 2018

**Township of Guelph/Eramosa
2018 Budget**

REVENUE	2017	2018	Change
General Administration	\$ 958,136	\$ 1,012,204	\$ 54,068
Protection to Persons & Property	\$ 1,041,082	\$ 718,824	\$ (322,258)
Transportation	\$ 3,116,014	\$ 3,480,121	\$ 364,107
Environmental Services	\$ 7,816,945	\$ 5,035,561	\$ (2,781,384)
Parks & Recreation	\$ 2,119,055	\$ 2,046,273	\$ (72,782)
Planning	\$ 68,250	\$ 68,250	\$ -
Total Revenue	\$ 15,119,482	\$ 12,361,233	\$ (2,758,249)
 EXPENDITURES			
General Administration	\$ 1,782,341	\$ 1,868,374	\$ 86,033
Protection to Persons & Property	\$ 2,269,707	\$ 1,968,655	\$ (301,052)
Transportation	\$ 6,066,217	\$ 6,508,896	\$ 442,679
Environmental Services	\$ 7,841,945	\$ 5,041,929	\$ (2,800,016)
Parks & Recreation	\$ 3,138,573	\$ 3,194,171	\$ 55,598
Planning	\$ 248,256	\$ 257,453	\$ 9,197
Total Expenditures	\$ 21,347,039	\$ 18,839,478	\$ (2,507,561)
Costs To Be Funded Through Taxation	\$ 6,227,557	\$ 6,478,245	\$ 250,688
Report Total Revenue	\$ 15,119,482	\$ 12,361,233	\$ (2,758,249)
Report Total Expenditure	\$ 21,347,039	\$ 18,839,478	\$ (2,507,561)
Costs To Be Funded Through Taxation	\$ 6,227,557	\$ 6,478,245	\$ 250,688
Revenue From Growth Related Assessment		\$ 137,006	\$ 137,006
	\$ 6,227,557	\$ 6,341,239	\$ 113,682
Infrastructure Renewal	\$ 143,870	\$ 154,000	\$ 10,130
Total Programs To Be Funded Through Taxation	\$ 6,371,427	\$ 6,495,239	\$ 123,812
Percent Increase in Programs To Be Funded Through Taxation			1.94%

**Township of Guelph/Eramosa
2018 Budget Change Summary**

All Departments	2017	2018	Year over Year Change
Revenue			
User Fees	\$ 3,337,131	\$ 3,543,693	\$ 206,562
Taxation - Other	\$ 181,186	\$ 187,934	\$ 6,748
Penalty & Interest	\$ 281,683	\$ 285,950	\$ 4,267
Other (Misc)	\$ 134,550	\$ 198,207	\$ 63,657
Grants	\$ 1,992,502	\$ 1,869,528	\$ (122,974)
Financing - Long Term Debt	\$ 1,607,000	\$ 1,200,000	\$ (407,000)
Transfer From Reserves	\$ 6,263,854	\$ 4,029,970	\$ (2,233,884)
Transfer From Development Charges	\$ 1,321,576	\$ 1,045,951	\$ (275,625)
Total Revenue	\$ 15,119,482	\$ 12,361,233	\$ (2,758,249)
Expenditures			
Operating Costs	\$ 4,363,582	\$ 4,589,052	\$ 225,470
Debt Charges (Principal and Interest)	\$ 902,348	\$ 891,979	\$ (10,369)
Salaries and Benefits	\$ 4,589,424	\$ 4,778,692	\$ 189,268
Transfers To Reserves	\$ 2,063,825	\$ 2,222,495	\$ 158,670
Total Operating Expenditures	\$ 11,919,179	\$ 12,482,218	\$ 563,039
Total Capital Costs	\$ 9,427,860	\$ 6,357,260	\$ (3,070,600)
Total Expenditures	\$ 21,347,039	\$ 18,839,478	\$ (2,507,561)
Net Revenue Less Expenditures	\$ 6,227,557	\$ 6,478,245	\$ 250,688
Revenue From Growth Related Assessment		\$ 137,006	\$ 137,006
	\$ 6,227,557	\$ 6,341,239	\$ 122,392
Infrastructure Renewal	\$ 143,870	\$ 154,000	\$ 10,130
Total Programs To Be Funded Through Taxation	\$ 6,371,427	\$ 6,495,239	\$ 123,812
Percent Increase in Programs To Be Funded Through Taxation			1.94%

**Township of Guelph/Eramosa
2018 Capital Budget**

Department	2017 Capital Budget	2018 Capital Budget
General Government	\$ 82,500.00	\$ 91,900.00
Protection to Persons and Property		
Fire	\$ 474,500.00	\$ 111,000.00
Building Department	\$ 15,000.00	\$ 40,000.00
Total Protection To Persons and Property	<u>\$ 489,500.00</u>	<u>\$ 151,000.00</u>
Transportation Services	\$ 2,352,000.00	\$ 2,673,000.00
Parks and Recreation	\$ 1,452,360.00	\$ 1,348,360.00
Total Tax Supported Capital Projects	<u>\$ 4,376,360.00</u>	<u>\$ 4,264,260.00</u>
Environmental Services		
Water	\$ 1,887,500.00	\$ 1,548,000.00
Wastewater	\$ 3,164,000.00	\$ 545,000.00
Total Environmental Services (User Fees)	<u>\$ 5,051,500.00</u>	<u>\$ 2,093,000.00</u>
Total 2018 Capital Budget	<u><u>\$ 9,427,860.00</u></u>	<u><u>\$ 6,357,260.00</u></u>

**Township of Guelph/Eramosa
2018 Capital Budget Funding**

Department	2017 Capital Budget Funding	2018 Capital Budget Funding
Reserves and Reserve Funds	\$ 1,476,956.00	\$ 1,960,487.00
Gas Tax Funding	\$ 1,156,500.00	\$ 1,422,000.00
Long Term Debt Financing	\$ 1,607,000.00	\$ 1,200,000.00
Grant Funding	\$ 1,087,014.00	\$ 957,513.00
Development Charges	\$ 4,100,390.00	\$ 786,260.00
Donations	\$ -	\$ 31,000.00
 Total 2018 Capital Budget	 <u>\$ 9,427,860.00</u>	 <u>\$ 6,357,260.00</u>

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: ??-????-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-0100	Taxation - General	-26,201,218.00	-26,201,222.53		
01-0110	Taxation - Upper Tier	14,793,242.00	14,835,945.92		
01-0120	Taxation - Education English Public	5,180,419.00	4,292,050.77		
01-0125	Taxation - Education French Public	0.00	23,894.09		
01-0130	Taxation - Education English Separate	0.00	825,842.24		
01-0135	Taxation - Education French Separate	0.00	24,884.94		
01-1101	Council	183,200.00	164,418.63	185,762.00	
01-1201	Administration	558,505.00	96,817.41	578,508.00	
01-1220	Capital Expenditures Administration	82,500.00	14,551.68	91,900.00	
01-2101	Fire Protection	488,989.00	390,070.44	869,991.00	
01-2120	Capital Expenditures Fire Protection	474,500.00	365,866.70	111,000.00	
01-2301	Building Department	-15,000.00	-85,085.15	-40,000.00	
01-2320	Capital Expenditures - Building Department	15,000.00	28,880.29	40,000.00	
01-2401	By-law Enforcement/Property Standards	50,066.00	42,679.13	51,555.00	
01-2501	Canine Control	36,050.00	35,019.29	33,000.00	
01-2601	Livestock	500.00	370.73	500.00	
01-2801	GRCA	175,520.00	175,519.00	180,785.00	
01-2901	Emergency Measures Program	3,000.00	3,695.88	3,000.00	
01-3101	Roads Administration	598,203.00	1,543,448.23	355,775.00	
01-3120	Ice Storm	0.00	0.00		
01-3200	Capital Expenditures - Transportation Services	2,352,000.00	1,218,605.39	2,673,000.00	
01-3609	Rockwood	0.00	-8,075.34		
01-3620	Hydro One Service Areas	0.00	-4,780.12		
01-4101	Water Combined Services	-1,887,500.00	-126,545.74	-1,548,000.00	
01-4120	Capital Expenditures - Water	1,887,500.00	410,788.56	1,548,000.00	
01-4201	Rockwood	-3,164,000.00	-1,722,395.34	-545,000.00	
01-4202	Gazer Mooney	0.00	3,702.70		
01-4220	Capital Expenditures - Waste Water	3,164,000.00	2,443,359.68	545,000.00	
01-4300	Garbage	0.00	-132.27		
01-4400	Source Water Protection	25,000.00	13,583.96	6,368.00	
01-6101	Rockwood Town Hall	-30,184.00	-25,179.87	-22,348.00	
01-6103	Rockmosa	42,941.00	32,633.50	51,198.00	
01-6104	Eden Mills Community Centre	745.00	745.00	670.00	
01-6105	Marden Community Centre	-3,579.00	-7,109.95	9,864.00	
01-6106	Marden Park House	-6,142.00	-7,472.70	-5,919.00	
01-6107	Rockwood Cemetery Chapel	0.00	0.00	4,045.00	
01-6108	Rockwood Library/Older Adult Centre	-10,208.00	-15,295.77	-13,071.00	
01-6120	Capital Expenditures - P & R Buildings	52,500.00	46,690.23	25,000.00	
01-6250	General Parks	891,124.00	738,458.09	885,218.00	
01-6252	Lloyd Dyer Park	9,528.00	6,470.57	8,717.00	
01-6253	Rockmosa Park	-1,330,910.00	-1,090,042.34	-1,111,760.00	
01-6256	Eden Mills Park	3,710.00	3,291.09	3,785.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: ??-????-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-6257	Marden Park/RDAPC	133.00	-50,905.67	-10,861.00	
01-6299	Capital Expenditures - P & R Parks	1,399,860.00	1,266,582.76	1,323,360.00	
01-7100	Committee of Adjustment	-989.00	-2,640.81	-989.00	
01-7200	Planning	169,705.00	123,272.28	178,902.00	
01-7220	Capital Expenditures - Planning	0.00	0.00		
01-7300	Tile Drainage	2,000.00	-3,575.60	2,000.00	
01-7400	Heritage Committee	3,000.00	2,292.68	3,000.00	
01-7500	Economic Development	6,290.00	2,600.18	6,290.00	
Total Revenues:		-41,464,570.00	-38,111,791.85	-12,361,233.00	
Total Expenses:		41,464,570.00	37,938,364.69	18,839,478.00	
Report Net:		0.00	-173,427.16	6,478,245.00	

Department: General Government

CORE SERVICES

- Council
- CAO/Human Resources
- Legislative Services (Clerk's Department)
- Finance Department

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The proposed General Government budget includes:

- Reduction in Provincial Funding
- 1.7% cost of living adjustment.

CAPITAL PROJECTS: The General Administration budget includes \$91,900 in capital spending including:

- \$31,900 to prepare a Development Charge Background Study and update the Development Charge By-Law
- \$60,000 to implement Township Asset Management Plan to include all municipal capital assets (Carryover from 2017)

Capital projects will be funded from reserves.

Township of Guelph/Eramosa
2018 Budget Change Summary

General Government	2017	2018	Year over Year Change
Revenue			
User Fees	\$ 15,100.00	\$ 16,400.00	\$ 1,300.00
Taxation - Other	\$ 85,786.00	\$ 91,704.00	\$ 5,918.00
Penalty & Interest	\$ 268,250.00	\$ 272,500.00	\$ 4,250.00
Other (Misc)	\$ 9,500.00	\$ 9,500.00	\$ -
Grants	\$ 497,000.00	\$ 490,200.00	\$ (6,800.00)
Financing - Long Term Debt	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 82,500.00	\$ 100,000.00	\$ 17,500.00
Transfer From Development Charges	\$ -	\$ 31,900.00	\$ 31,900.00
Total Revenue	\$ 958,136.00	\$ 1,012,204.00	\$ 54,068.00
Expenditures			
Operating Costs	\$ 386,860.00	\$ 436,058.00	\$ 49,198.00
Debt Charges (Principal and Interest)	\$ 108,481.00	\$ 105,954.00	\$ (2,527.00)
Salaries and Benefits	\$ 1,139,500.00	\$ 1,169,462.00	\$ 29,962.00
Transfers To Reserves	\$ 65,000.00	\$ 65,000.00	\$ -
Total Expenditures	\$ 1,699,841.00	\$ 1,776,474.00	\$ 76,633.00
Capital Costs	\$ 82,500.00	\$ 91,900.00	\$ 9,400.00
Total Operating and Capital Costs	\$ 1,782,341.00	\$ 1,868,374.00	\$ 86,033.00
Net Revenue Less Expenditures	\$ 824,205.00	\$ 856,170.00	\$ 31,965.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Fund: 01 General					
1101 Council					
Revenue					
01-1101-3900	Transfer From Reserves	0.00	-12,868.45		
Total Revenue		0.00	-12,868.45		
Expense					
01-1101-4005	Advertising	1,000.00	844.18	1,000.00	
01-1101-4035	Communications	0.00	0.00		
01-1101-4060	Donations	23,800.00	34,266.09	23,800.00	
01-1101-4090	Fees - Legal	500.00	48.84	500.00	
01-1101-4235	Mileage	8,000.00	6,392.05	8,000.00	
01-1101-4350	Salaries and Wages	118,000.00	111,870.08	120,242.00	
01-1101-4355	Salaries Benefits	9,900.00	10,011.47	10,220.00	
01-1101-4405	Seminars and Training	14,000.00	10,189.42	14,000.00	
01-1101-4430	Supplies and Services	8,000.00	3,664.95	8,000.00	
Total Expense		183,200.00	177,287.08	185,762.00	
Total 1101 Council		183,200.00	164,418.63	185,762.00	
1201 Administration					
Revenue					
01-1201-3010	Tax Rev - Supplementary Billing	-75,000.00	-825,998.71	-75,000.00	
01-1201-3040	Penalty and Interest	-253,000.00	-250,211.41	-250,500.00	
01-1201-3050	GIL - Hydro	-960.00	-4,710.95	-4,710.00	
01-1201-3052	GIL - Canada Post	-898.00	-8,342.24	-1,400.00	
01-1201-3054	GIL - Guelph Hydro	0.00	0.00		
01-1201-3056	GIL - Ontario Other	-4,099.00	-23,897.76	-4,100.00	
01-1201-3058	GIL - CNR	-4,408.00	-21,610.84	-5,820.00	
01-1201-3060	GIL - City of Guelph	-421.00	-3,834.69	-674.00	
01-1201-3100	OMPF Funding	-497,000.00	-497,000.00	-490,200.00	
01-1201-3105	Tax Certificates	-4,700.00	-6,780.00	-6,000.00	
01-1201-3110	Interest Income	-15,250.00	-142,158.97	-22,000.00	
01-1201-3111	Unrealized (Gain) Loss on Inve:	0.00	0.00		
01-1201-3115	Inquiry Letters	-2,000.00	-2,080.00	-2,000.00	
01-1201-3120	Administration Charges	-7,500.00	-4,827.94	-7,500.00	
01-1201-3125	Miscellaneous Revenue	-9,500.00	-16,192.76	-9,500.00	
01-1201-3130	Financing	0.00	0.00		
01-1201-3140	Burial Permit Fees	-100.00	0.00	-100.00	
01-1201-3150	Grants	0.00	0.00		
01-1201-3175	Lottery Licenses	-800.00	-663.99	-800.00	
01-1201-3900	Transfer from Reserves	-82,500.00	-25,000.00	-100,000.00	
01-1201-3920	Transfer From Development Ct	0.00	0.00	-31,900.00	
01-1201-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-958,136.00	-1,833,310.26	-1,012,204.00	
Expense					
01-1201-4005	Advertising	5,000.00	1,336.16	5,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-1201-4010	Bank Charges and Interest	3,000.00	3,961.00	4,000.00	
01-1201-4030	Cleaning	13,500.00	12,312.96	14,000.00	
01-1201-4035	Communications	20,000.00	14,124.91	16,000.00	
01-1201-4040	Computer Support	76,500.00	73,949.68	80,000.00	
01-1201-4045	Debenture Payments	108,481.00	108,481.42	105,954.00	
01-1201-4075	Fees - Audit	26,500.00	25,948.80	26,500.00	
01-1201-4080	Fees - Engineering	0.00	0.00		
01-1201-4090	Fees - Legal	12,000.00	4,729.29	12,000.00	
01-1201-4095	Fees - Planning	0.00	0.00		
01-1201-4100	Fees - Professional - Other	17,500.00	0.00	12,500.00	
01-1201-4145	Health & Safety	5,500.00	2,967.46	5,500.00	
01-1201-4150	Heating	2,865.00	2,639.34	3,000.00	
01-1201-4160	Hydro	15,000.00	10,954.03	15,000.00	
01-1201-4165	Insurance	52,597.00	52,597.40	53,145.00	
01-1201-4170	Insurance Claims	0.00	0.00		
01-1201-4175	Lease Payments	5,025.00	3,647.12		
01-1201-4220	Memberships and Dues	9,000.00	8,576.88	9,000.00	
01-1201-4235	Mileage	6,100.00	8,250.69	7,500.00	
01-1201-4240	Municipal Election	0.00	0.00	40,000.00	
01-1201-4250	Office Equipment	7,500.00	9,706.58	8,500.00	
01-1201-4285	Postage & Shipping	20,000.00	21,495.16	21,500.00	
01-1201-4290	Promotional Items	2,500.00	758.11	2,500.00	
01-1201-4305	Repairs & Maint - Building	10,500.00	10,606.33	18,500.00	
01-1201-4350	Salaries and Wages	765,600.00	728,839.02	785,000.00	
01-1201-4355	Salaries Benefits	246,000.00	242,372.40	254,000.00	
01-1201-4405	Seminars and Training	26,000.00	19,967.26	26,000.00	
01-1201-4410	Security Monitoring	660.00	633.24	660.00	
01-1201-4415	Service Agreements	12,685.00	9,740.51	16,100.00	
01-1201-4430	Supplies and Services	32,000.00	33,087.82	34,000.00	
01-1201-4440	Tax penalty/interest w/o's	1,500.00	2,556.79	2,500.00	
01-1201-4445	Tax Write-offs	25,000.00	338,592.27	25,000.00	
01-1201-4450	Telephone	9,000.00	9,546.99	9,500.00	
01-1201-4485	Weekly Water Sampling	500.00	281.77	500.00	
01-1201-4540	Transfers to Reserves	65,000.00	167,466.28	65,000.00	
01-1201-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-1201-4595	Amortization Expense	0.00	0.00		
01-1201-4599	Indirect Cost Transfer	-86,372.00	0.00	-87,647.00	
Total Expense		1,516,641.00	1,930,127.67	1,590,712.00	
Total 1201 Administration		558,505.00	96,817.41	578,508.00	
1220 Capital Expenditures Administration					
Expense					
01-1220-5013	Capital - Asset Management Pl.	57,500.00	0.00	60,000.00	
01-1220-5014	Capital - Development Charge I	0.00	0.00	31,900.00	
01-1220-5018	Capital - Salary Grid Review	25,000.00	14,551.68		
01-1220-9999	Capital	0.00	0.00		
Total Expense		82,500.00	14,551.68	91,900.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
	Total 1220 Capital Expenditures Administration	82,500.00	14,551.68	91,900.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-1101	Council	183,200.00	164,418.63	185,762.00	
01-1201	Administration	558,505.00	96,817.41	578,508.00	
01-1220	Capital Expenditures Administration	82,500.00	14,551.68	91,900.00	
Total Revenues:		-958,136.00	-1,846,178.71	-1,012,204.00	
Total Expenses:		1,782,341.00	2,121,966.43	1,868,374.00	
Report Net:		824,205.00	275,787.72	856,170.00	

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	General Government				
Account Number:					
Project Name:	Asset Management Plan (2017 Capital Budget Carry Over)				
Project Category:					
Project Department Priority:					
Project Description:	Comprehensive Asset Management Plan to include all municipal assets and facilities.				
Project Justification:	Asset management planning is essential for the future resilience of municipal assets and infrastructure. The Infrastructure for Jobs and Prosperity Act, 2015 introduced by the Province proposes regulations to implement best practices throughout the municipal sector and provides a degree of consistency to support collaboration between municipalities.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Sub-Contracting					
Consulting Fees	\$ 60,000.00	\$ 40,000.00			
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 60,000.00	\$ 40,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve (Gas Tax Reserve Fund)	\$ 60,000.00	\$ 40,000.00			
Taxation					
Other					
Total	\$ 60,000.00	\$ 40,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	General Government				
Account Number:					
Project Name:	2018 Development Charge Background Study Update				
Project Category:					
Project Department Priority:					
Project Description:	Development Charge Background Study update.				
Project Justification:	Development charges provide for the recovery of growth-related capital expenditures from new development. By-Law Number 59/2013 for the imposition of development charges was passed on October 13, 2013, and amended on July 14, 2014, to update wastewater development charges for Rockwood. The current By-Law expires on October 13, 2018, and in accordance with the Development Charges Act, 1997 the Township is required to undertake a development charge background study update and public process to update the current development charges by-law.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Sub-Contracting					
Consulting Fees	\$ 31,900.00				\$ 35,000.00
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 31,900.00	\$ -	\$ -	\$ -	\$ 35,000.00
Funding					
Transfer from Reserve					
Taxation					
Development Charges	\$ 31,900.00				\$ 31,900.00
Other					
Total	\$ 31,900.00	\$ -	\$ -	\$ -	\$ 31,900.00
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Submitted By _____	Department Head				
Date Prepared _____	Reviewed by Director of Finance				

Department: Fire

CORE SERVICES:

- Responsible to protect the life and property of the residents from fire and life safety hazards through public education, fire prevention, code enforcement, emergency response and emergency planning. Ultimately responsible to Council of the Municipality for the delivery of fire protection services.
- Public Education/Fire Prevention through delivery of fire safety education programs in schools and at local events.
- Fire Safety Standards and Code Enforcement and inspections and enforcement for compliance of the Ontario Fire Code under the *Fire Protection and Prevention Act*.
- Conduct inspections on request and by complaint as well as regular inspections of targeted high risk occupancies.
- Respond to fires, motor vehicle collisions, public safety hazards, tiered medicals and other requests for service.
- Provide training to staff in compliance with the National Fire Protection Association - Professional Qualification Standards and other specialized training as required.
- Fire Chief attends Emergency Operation Centre, acts as liaison with responding emergency response departments and assists on matters of procedure and mutual aid protocols.

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The proposed Fire Protection budget includes additional funding for training to ensure compliance with new mandates regarding fire fighter certification for medical and driver training. The budget includes a 1.7% cost of living adjustment for salaries and wages. Transfers to equipment reserves have been increased to assist in funding future capital requirements and the lifecycle replacement of fire equipment and vehicles. Additional funding has been included to support the City of Guelph Service Agreement.

CAPITAL PROJECTS:

- Bunker Gear Replacement
- Compressor Replacement
- Fire Master Plan

2018 proposed capital spending totals \$111,000 and is proposed to be funded by equipment reserves.

Department: Building

CORE SERVICES:

- Administration and enforcement of the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/alterd including plumbing, heating and life/safety systems comply with the requirements regulated by the *Building Code*.
- Administrate and enforce the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all newly installed and/or renovated/alterd private sanitary sewage systems comply with the technical requirements regulated by the *Building Code*.
- Ensure existing private sanitary sewage systems are maintained and operated in accordance with the *Building Code Act* and in accordance with the basis on which the construction and use of the sewage system was approved or required under the *Building Code Act* or predecessor legislation and the requirements of the manufacturer of the sewage system.
- Conduct mandatory inspections regulated by the *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/alterd including plumbing, heating and life/safety systems are installed in compliance with the construction plans, specification and technical requirements of the *Ontario Building Code*.
- Implement and maintain a mandatory Sewage Maintenance Inspection Program for private septic systems located on properties within the Source Water Protection areas, as per the regulations in the *Ontario Building Code Act* and *Ontario Building Code*.
- Provide customer service to owners, applicants, contractors, and patrons of the Township, in relation to the requirements of the *Ontario Building Code* and/or with respect to Township By-Laws (Demolition Security Deposit, Private Swimming Pool Fence, and Site Alterations).
- Liaise with other municipal departments, committees and outside agencies to ensure that "applicable law" is complied with throughout the construction process such as Planning - for zoning information, Engineering - for lot grading and site plan agreements, Fire - for fire safety, Heritage Committee - heritage buildings, Conservation Authorities - flood plain and erosion control, Ministry of Agriculture - agricultural buildings and Health Department - food facilities.
- Maintain monthly statistics and report to Statistics Canada, Canada Mortgage & Housing Corporation Permit Report, Tarion (New Home Warranty) Report, and Finance Development Fees Report.

BUDGET HIGHLIGHTS:

OPERATING BUDGET:

The 2018 operating budget includes a 1.7% cost of living adjustment and funding to complete the Development Application Approvals Process (DAAP Review) for user fees. The 2018 budget also includes the purchase of one new fleet vehicle to replace its existing vehicle.

Township of Guelph/Eramosa
2018 Budget Change Summary

Protection to Persons and Property	2017	2018	Year over Year Change
Revenue			
User Fees	\$ 375,500.00	\$ 397,260.00	\$ 21,760.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 48,100.00	\$ 58,600.00	\$ 10,500.00
Grants	\$ -	\$ -	\$ -
Long Term Debt Financing			
Transfer From Reserves	\$ 557,482.00	\$ 202,964.00	\$ (354,518.00)
Transfer From Development Charges	\$ 60,000.00	\$ 60,000.00	\$ -
Total Revenue	\$ 1,041,082.00	\$ 718,824.00	\$ (322,258.00)
Expenditures			
Operating Costs	\$ 828,028.00	\$ 866,472.00	\$ 38,444.00
Debt Charges (Principal and Interest)	\$ 39,224.00	\$ 38,845.00	\$ (379.00)
Salaries and Benefits	\$ 694,967.00	\$ 689,550.00	\$ (5,417.00)
Transfers To Reserves	\$ 217,988.00	\$ 222,788.00	\$ 4,800.00
Total Expenditures	\$ 1,780,207.00	\$ 1,817,655.00	\$ 37,448.00
			\$ -
Capital Expenditures	\$ 489,500.00	\$ 151,000.00	\$ (338,500.00)
Total Operating and Capital Expenditures	\$ 2,269,707.00	\$ 1,968,655.00	\$ (301,052.00)
Total Revenue Less Expenditure	\$ 1,228,625.00	\$ 1,249,831.00	\$ 21,206.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2101 Fire Protection					
Revenue					
01-2101-3125	Miscellaneous Revenue	-15,000.00	-13,212.00	-15,000.00	
01-2101-3130	Financing	0.00	0.00		
01-2101-3150	Grants	0.00	0.00		
01-2101-3200	Fire Calls/Reports	-23,500.00	-6,013.03	-23,500.00	
01-2101-3600	Rental Income	-16,500.00	-14,814.15	-16,500.00	
01-2101-3800	Deferred Capital Financing	0.00	0.00		
01-2101-3900	Transfer from Reserves	-474,500.00	-474,500.00	-111,000.00	
01-2101-3920	Transfer from Development Chg	-60,000.00	-60,000.00	-60,000.00	
01-2101-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-589,500.00	-568,539.18	-226,000.00	
Expense					
01-2101-4005	Advertising	3,500.00	0.00	3,500.00	
01-2101-4030	Cleaning	4,500.00	2,811.12	4,000.00	
01-2101-4035	Communications	9,000.00	8,461.99	9,000.00	
01-2101-4040	Computer Support	4,000.00	0.00	4,000.00	
01-2101-4045	Debenture Payments	39,224.00	39,224.00	38,845.00	
01-2101-4085	Fees - Fire Protection	261,100.00	247,378.65	285,000.00	
01-2101-4090	Fees - Legal	1,000.00	0.00	1,000.00	
01-2101-4105	Fire Prevention	8,000.00	3,027.94	8,000.00	
01-2101-4145	Health & Safety	1,000.00	0.00	1,000.00	
01-2101-4150	Heating	8,323.00	4,501.46	5,500.00	
01-2101-4160	Hydro	19,000.00	15,203.99	19,000.00	
01-2101-4165	Insurance	32,868.00	32,868.00	42,096.00	
01-2101-4200	Licenses	1,700.00	359.75	1,700.00	
01-2101-4220	Memberships and Dues	2,300.00	921.87	2,300.00	
01-2101-4235	Mileage	1,000.00	286.74	500.00	
01-2101-4285	Postage & Shipping	800.00	654.40	800.00	
01-2101-4302	Recruit Hiring/Retention	5,000.00	1,238.25	5,000.00	
01-2101-4305	Repairs & Maint - Building	25,000.00	20,682.28	25,000.00	
01-2101-4310	Repairs & Maint - Equipment	32,000.00	43,470.27	32,000.00	
01-2101-4350	Salaries and Wages	303,750.00	254,556.67	285,000.00	
01-2101-4355	Salaries Benefits	35,324.00	32,086.81	37,250.00	
01-2101-4405	Seminars and Training	17,000.00	13,372.37	22,000.00	
01-2101-4410	Security Monitoring	500.00	270.60	500.00	
01-2101-4415	Service Agreements	3,600.00	0.00	3,600.00	
01-2101-4430	Supplies and Services	25,000.00	15,832.67	20,000.00	
01-2101-4450	Telephone	2,800.00	2,864.14	2,800.00	
01-2101-4452	Tools/Misc Equipment	5,000.00	1,033.01	5,000.00	
01-2101-4460	Uniforms	12,000.00	3,027.49	12,000.00	
01-2101-4463	Utilities	1,000.00	1,513.37	1,600.00	
01-2101-4465	Vehicle Gas & Oil	8,000.00	7,761.78	8,000.00	
01-2101-4520	Transfer to Equipment Reserve	195,200.00	195,200.00	200,000.00	
01-2101-4540	Transfer to Reserves	10,000.00	10,000.00	10,000.00	
01-2101-4550	Transfer to Unfunded Capital	0.00	0.00		
01-2101-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-2101-4595	Amortization Expense	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Total Expense		1,078,489.00	958,609.62	1,095,991.00	
Total 2101 Fire Protection		488,989.00	390,070.44	869,991.00	
2120 Capital Expenditures Fire Protection					
Expense					
01-2120-6003	Capital - Bunker Gear	0.00	3,062.99		
01-2120-6028	Capital - Fire Truck Tanker	450,000.00	362,803.71		
01-2120-6030	Capital - Edispatch Program	0.00	0.00		
01-2120-6032	Capital - Mobile Data Unit	12,500.00	0.00		
01-2120-6033	Capital - Central Dispatching	12,000.00	0.00		
01-2120-9999	Capital	0.00	0.00	111,000.00	
Total Expense		474,500.00	365,866.70	111,000.00	
Total 2120 Capital Expenditures Fire Protection		474,500.00	365,866.70	111,000.00	
2301 Building Department					
Revenue					
01-2301-3125	Miscellaneous Revenue	-1,000.00	-100.00	-1,000.00	
01-2301-3210	Building Permits	-293,000.00	-335,983.58	-316,350.00	
01-2301-3215	Septic System Compliance	-1,000.00	-630.00	-1,000.00	
01-2301-3220	Septic System Application	-13,500.00	-17,464.00	-14,410.00	
01-2301-3900	Transfer from Reserves	-82,982.00	-15,000.00	-91,964.00	
01-2301-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-391,482.00	-369,177.58	-424,724.00	
Expense					
01-2301-4005	Advertising	1,000.00	456.90	1,000.00	
01-2301-4035	Communications	1,600.00	708.27	1,000.00	
01-2301-4040	Computer Support	500.00	0.00	500.00	
01-2301-4090	Fees - Legal	2,000.00	306.80	2,000.00	
01-2301-4095	Fees - Planning	500.00	0.00	500.00	
01-2301-4110	Fleet	4,500.00	3,708.03	4,000.00	
01-2301-4165	Insurance	9,507.00	9,507.00	9,887.00	
01-2301-4170	Insurance Claims	0.00	0.00		
01-2301-4175	Lease Payments	0.00	0.00		
01-2301-4220	Memberships and Dues	1,500.00	1,540.18	1,700.00	
01-2301-4235	Mileage	1,000.00	746.51	1,000.00	
01-2301-4350	Salaries and Wages	215,615.00	192,190.73	220,000.00	
01-2301-4355	Salaries Benefits	60,372.00	56,396.55	63,800.00	
01-2301-4405	Seminars and Training	6,500.00	5,277.77	7,000.00	
01-2301-4430	Supplies and Services	11,000.00	2,845.65	11,000.00	
01-2301-4450	Telephone	100.00	120.04	100.00	
01-2301-4540	Transfers to Reserves	10,288.00	10,288.00	10,288.00	
01-2301-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-2301-4595	Amortization Expense	0.00	0.00		
01-2301-4599	Indirect Cost Transfer	50,500.00	0.00	50,949.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Total Expense		376,482.00	284,092.43	384,724.00	
Total 2301 Building Department		-15,000.00	-85,085.15	-40,000.00	
2320 Capital Expenditures - Building Department					
Expense					
01-2320-6006	Capital - DAAP User Fee Revie	15,000.00	28,880.29		
01-2320-9999	Capital	0.00	0.00	40,000.00	
Total Expense		15,000.00	28,880.29	40,000.00	
Total 2320 Capital Expenditures - Building Department		15,000.00	28,880.29	40,000.00	
2401 By-law Enforcement/Property Standards					
Revenue					
01-2401-3125	Miscellaneous Revenue	-39,600.00	-30,832.49	-41,600.00	
Total Revenue		-39,600.00	-30,832.49	-41,600.00	
Expense					
01-2401-4035	Communications	755.00	316.69	650.00	
01-2401-4090	Fees - Legal	2,000.00	848.17	2,000.00	
01-2401-4220	Memberships and Dues	250.00	80.00	250.00	
01-2401-4235	Mileage	3,775.00	3,206.52	3,775.00	
01-2401-4350	Salaries and Wages	61,152.00	49,631.10	64,500.00	
01-2401-4355	Salaries Benefits	18,454.00	17,607.83	18,700.00	
01-2401-4405	Seminars and Training	1,750.00	1,357.82	1,750.00	
01-2401-4430	Supplies and Services	1,500.00	459.28	1,500.00	
01-2401-4450	Telephone	30.00	4.21	30.00	
Total Expense		89,666.00	73,511.62	93,155.00	
Total 2401 By-law Enforcement/Property Standards		50,066.00	42,679.13	51,555.00	
2501 Canine Control					
Revenue					
01-2501-3125	Miscellaneous Revenue	-2,000.00	-700.00	-1,000.00	
01-2501-3180	Dog Licences	-15,000.00	-20,170.00	-22,000.00	
Total Revenue		-17,000.00	-20,870.00	-23,000.00	
Expense					
01-2501-4245	Contracted Services	52,500.00	52,464.33	52,500.00	
01-2501-4350	Salaries and Wages	0.00	0.00		
01-2501-4430	Supplies & Services	550.00	3,424.96	3,500.00	
Total Expense		53,050.00	55,889.29	56,000.00	
Total 2501 Canine Control		36,050.00	35,019.29	33,000.00	

General Ledger
 Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
2601 Livestock					
Revenue					
01-2601-3185	Livestock Claims	-3,500.00	0.00	-3,500.00	
Total Revenue		-3,500.00	0.00	-3,500.00	
Expense					
01-2601-4090	Fees - Legal	0.00	0.00		
01-2601-4205	Livestock Claims	3,500.00	0.00	3,500.00	
01-2601-4350	Salaries and Wages	300.00	0.00	300.00	
01-2601-4430	Supplies and Services	200.00	370.73	200.00	
Total Expense		4,000.00	370.73	4,000.00	
Total 2601 Livestock		500.00	370.73	500.00	
2801 GRCA					
Expense					
01-2801-4180	Levies	175,520.00	175,519.00	180,785.00	
Total Expense		175,520.00	175,519.00	180,785.00	
Total 2801 GRCA		175,520.00	175,519.00	180,785.00	
2901 Emergency Measures Program					
Expense					
01-2901-4035	Communications	0.00	0.00		
01-2901-4235	Mileage	0.00	0.00		
01-2901-4430	Supplies and Services	500.00	1,195.88	500.00	
01-2901-4540	Transfers to Reserves	2,500.00	2,500.00	2,500.00	
Total Expense		3,000.00	3,695.88	3,000.00	
Total 2901 Emergency Measures Program		3,000.00	3,695.88	3,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-2101	Fire Protection	488,989.00	390,070.44	869,991.00	
01-2120	Capital Expenditures Fire Protection	474,500.00	365,866.70	111,000.00	
01-2301	Building Department	-15,000.00	-85,085.15	-40,000.00	
01-2320	Capital Expenditures - Building Department	15,000.00	28,880.29	40,000.00	
01-2401	By-law Enforcement/Property Standards	50,066.00	42,679.13	51,555.00	
01-2501	Canine Control	36,050.00	35,019.29	33,000.00	
01-2601	Livestock	500.00	370.73	500.00	
01-2801	GRCA	175,520.00	175,519.00	180,785.00	
01-2901	Emergency Measures Program	3,000.00	3,695.88	3,000.00	
Total Revenues:		-1,041,082.00	-989,419.25	-718,824.00	
Total Expenses:		2,269,707.00	1,946,435.56	1,968,655.00	
Report Net:		1,228,625.00	957,016.31	1,249,831.00	

TOWNSHIP OF GUELPH/ERAMOSA
2018
CAPITAL FORECAST

Township of Guelph/Eramosa - Fire Protection 2018 Capital Expenditures	SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER
Bunker Gear	\$ 6,000.00			\$ 6,000.00			
Compressor Replacement for SCBA Filling Station	\$ 45,000.00			\$ 45,000.00			
Fire Master Plan	\$ 60,000.00			\$ 60,000.00			
Total	\$ 111,000.00	\$ -	\$ -	\$ 111,000.00	\$ -	\$ -	\$ -

Reserve Funding:
 Fire Equipment Reserve \$ 51,000.00
 Development Charges/Working Fund Reserves \$ 60,000.00
Total \$ 111,000.00

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Fire Protection				
Account Number:					
Project Name:	Bunker Gear				
Project Category:					
Project Department Priority:					
Project Description:					
Project Justification:	As per NFPA requirements, structural firefighting gear must be inspected annually. We currently are underway with having all of the gear tested, repaired if necessary, and re-certified. As most of our gear is approaching 6 years in service, we anticipate that some items will fail beyond repair. We request funds to replace deficient gear that must be taken out of service.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 6,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 6,000.00				
Taxation					
Other					
Total	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Submitted By	Department Head				
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Fire Protection				
Account Number:					
Project Name:	Compressor Replacement				
Project Department Priority:					
Project Description:					
Project Justification:	<p>Two years ago, we purchased a number of Self-Contained Breathing Apparatus with upgraded capabilities. The new bottles contain 4500psi of air, allowing us longer time before we run out of air at an emergency. Our previous bottles were filled to 2216psi. The current compressor we have is designed to fill 2216psi bottles and is working far beyond its capacity. Additionally, recent changes to the CSA and NFPA requirements have put our current compressor system severely out of compliance. New requirements include a Carbon Monoxide monitoring system, moisture monitoring system, and all components of the compressor system must have Canadian Registration Numbers (CRN) in compliance with the Provincial Boiler and Pressure Vessels Department. Our current system is non-compliant with these regulations and would require replacement of pressure tubing, pressure fittings, gauges, high pressure final oil and water separator, filter systems, check valves, priority valves, final safety relief valve and automatic drain system components with CRN numbers. The cost of this retrofit would be quite high. The value of our current compressor system is estimated to be \$3,000, which can be used to offset the purchase of the new system.</p>				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 45,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Contingency					
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 45,000.00				
Taxation					
Other					
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Submitted By _____	Department Head _____				
Date Prepared _____	Reviewed by Director of Finance _____				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL	
Department:	Fire Department
Account Number:	
Project Name:	Fire Master Plan
Project Category:	
Project Department Priority:	
Project Description:	Fire Service Master Plan.
Project Justification:	The City of Guelph began discussions to look at the existing fire agreement that may result in increased contracted fire service costs. A Master Plan is recommended to be undertaken to assess operating standards and options to provide a consistent level of fire suppression services throughout the municipality.

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Sub-Contracting					
Consulting Fees	\$ 60,000.00				
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 60,000.00	\$ -	\$ -	\$ -	
Funding					
Transfer from Reserves/Development Charges	\$ 60,000.00				
Taxation					
Development Charges					
Other					
Total	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2018
New Operating costs per year:	Master Plan will identify any new costs for future years
Amount:	
Submitted By _____	Department Head _____
Date Prepared _____	Reviewed by Director of Finance _____

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Building Department				
Account Number:					
Project Name:	Replacing Building Department Fleet Vehicle				
Project Category:					
Project Department Priority:	High				
Project Description:	Replacing the Building Department vehicle.				
Project Justification:	The building department's only vehicle is a 2007 Dodge Ram 1500 1/2 ton pick-up truck with mileage of about 170,000 km. The vehicle is 2 years over the Ministry of Transportation general life expectancy guideline and Township Corporate Policy. The overall general condition of the truck is poor as there has been mechanical issues and purchasing parts is hard. Also, the body of the truck has numerous areas of rusting. The cost for the new vehicle will be funded through building department reserves.				
Geo Technical Fees					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 40,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 40,000.00				
Taxation					
Other					
Total	\$ 40,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Dan Sharina Submitted By			Dan Sharina Department Head		
26-Sep-17 Date Prepared			Reviewed by Director of Finance		

Department: Public Works Department

Corporate Responsibilities

- Ensures that the Township's municipal infrastructure such as roads, bridges, sidewalks, water and wastewater systems and storm water conveyance and treatment facilities are maintained and designed for the appropriate service and protection of the public; meet the Township's standards and good engineering practices.
- Project management of major infrastructure projects.
- Coordinate special engineering studies required to determine servicing requirements such as sewage flow monitoring, potable water storage and conveyance, road needs studies, biennial structures inspection, environmental assessments and storm water management monitoring programs.

Department: Transportation - Roads

CORE SERVICES:

- Tasks include but are not limited to: road surface maintenance, storm sewer/catch basin maintenance/repair, road closures, line painting, street sweeping, ditching, and roadside maintenance (grass cutting and brushing), snow removal, tree maintenance on Township property, noxious weed control, collection of illegal dumping, entrance permits and inspections, roads facility maintenance, curb cutting and traffic signs maintenance/repair.
- Responsible for the routine, preventative maintenance and safety inspections of Township owned vehicles and related equipment as well as monitoring fuel consumption and recommending vehicle replacements.
- Responsible for weekly/ monthly road patrols for regulatory compliance and maintenance records.
- Respond to resident requests and emergency situations.
- Prepare and administer the engineering component of the Development Charge By-law.
- Coordinate or undertake approvals for temporary road closures for special events and construction. Review traffic warrants and parking issues on existing streets.

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The Roads Administration operating budget includes increases in spending over 2017 budget amounts for maintenance gravel, tree planting and tree cutting. Increases for dust control, garbage disposal, hydro, building maintenance and safety reflect inflation/cost of living increases. Increases to wage and benefits reflect cost of living as well as *Bill 148* impacts.

CAPITAL PROJECTS: The 2018 Public Works Department capital budget includes projects totalling \$2,673,000.

Road projects included the following resurfacing projects: Third Line from Highway 7 to County Road 124; Guelph Street between Alma and Mary Streets; Church Street between Alma and Guelph Streets; and Crowsfoot Road west of Schaefer Road to Woolwich boundary (shared boundary road with Woolwich). Reconstruction projects include Bedford Road and Rockmosa Drive. Some sidewalk replacements are planned along Main Street North and the Signalization of Highway 7 at MacLennan/Dunbar is scheduled as an MTO driven project.

A bridge replacement on Township Road 3 is proposed for which a funding application has been made through the OFCIF Top-up program. Replacement of an aging tandem dump truck/sander/plow combination is also included in the 2018 budget.

Township of Guelph/Eramosa
2018 Budget Change Summary

Transportation Services	2017	2018	Year over Year Change
Revenue			
User Fees	\$ -	\$ -	\$ -
Taxation - Other	\$ 74,500.00	\$ 75,580.00	\$ 1,080.00
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 60,000.00	\$ 90,000.00	\$ 30,000.00
Grants	\$ 1,060,933.00	\$ 1,164,828.00	\$ 103,895.00
Long Term Debt Financing	\$ 330,000.00	\$ -	\$ (330,000.00)
Transfer From Reserves	\$ 1,580,581.00	\$ 2,149,713.00	\$ 569,132.00
Transfer From Development Charges	\$ 10,000.00	\$ -	\$ (10,000.00)
Total Revenue	\$ 3,116,014.00	\$ 3,480,121.00	\$ 364,107.00
Expenditures			
Operating Costs	\$ 1,349,214.00	\$ 1,358,348.00	\$ 9,134.00
Debt Charges (Principal and Interest)	\$ 321,067.00	\$ 316,514.00	\$ (4,553.00)
Salaries and Benefits	\$ 1,182,545.00	\$ 1,231,000.00	\$ 48,455.00
Transfers To Reserves	\$ 861,391.00	\$ 930,034.00	\$ 68,643.00
Total Expenditures	\$ 3,714,217.00	\$ 3,835,896.00	\$ 121,679.00
		\$ -	-
Capital Expenditures	\$ 2,352,000.00	\$ 2,673,000.00	\$ 321,000.00
Total Operating and Capital Expenditures	\$ 6,066,217.00	\$ 6,508,896.00	\$ 442,679.00
Total Revenue Less Expenditure	\$ 2,950,203.00	\$ 3,028,775.00	\$ 78,572.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Fund: 01 General					
3101 Roads Administration					
Revenue					
01-3101-3125	Miscellaneous Revenue	-60,000.00	-389,654.93	-90,000.00	
01-3101-3130	Financing	-330,000.00	0.00		
01-3101-3150	Grants	-1,060,933.00	-591,190.81	-1,164,828.00	
01-3101-3225	Tax Revenue - Infrastructure R	-143,870.00	-143,873.63		
01-3101-3900	Transfer from Reserves	-1,580,581.00	-1,484,962.39	-2,149,713.00	
01-3101-3920	Transfer from Development Ch	-10,000.00	0.00		
01-3101-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-3,185,384.00	-2,609,681.76	-3,404,541.00	
Expense					
01-3101-4005	Advertising	3,000.00	1,593.35	3,000.00	
01-3101-4015	Bridges & Culverts	35,000.00	40,444.09	35,000.00	
01-3101-4025	Catch Basins	12,000.00	9,103.82	12,000.00	
01-3101-4035	Communications	8,000.00	6,733.79	8,000.00	
01-3101-4040	Computer Support	1,000.00	1,589.86	1,000.00	
01-3101-4045	Debenture Payment	321,067.00	320,976.85	316,514.00	
01-3101-4050	Debris Pick Up	800.00	264.00	800.00	
01-3101-4055	Ditching	20,000.00	20,787.41	20,000.00	
01-3101-4065	Dust Control	47,000.00	43,297.40	50,000.00	
01-3101-4070	Equipment Rental	10,000.00	616.15	5,000.00	
01-3101-4080	Fees - Engineering	20,000.00	30,797.35	20,000.00	
01-3101-4090	Fees - Legal	3,000.00	638.81	3,000.00	
01-3101-4095	Fees - Planning	500.00	0.00	500.00	
01-3101-4110	Fleet	170,000.00	180,198.05	155,000.00	
01-3101-4125	Garbage Disposals	2,600.00	2,537.48	3,000.00	
01-3101-4135	Grass Mowing	9,000.00	730.82	9,000.00	
01-3101-4150	Heating	9,800.00	5,942.60	10,000.00	
01-3101-4160	Hydro	18,500.00	17,922.02	20,000.00	
01-3101-4165	Insurance	109,695.00	109,695.00	111,970.00	
01-3101-4170	Insurance Claims	7,500.00	5,000.00	7,500.00	
01-3101-4175	Lease Payments	44,399.00	44,399.04	44,399.00	
01-3101-4200	Licenses	12,000.00	0.00		
01-3101-4205	Line Painting	21,000.00	16,567.64	20,000.00	
01-3101-4215	Maintenance Gravel	90,000.00	86,537.39	100,000.00	
01-3101-4220	Memberships and Dues	3,000.00	1,831.67	3,000.00	
01-3101-4235	Mileage	500.00	755.16	500.00	
01-3101-4245	Contracted Services	0.00	0.00		
01-3101-4260	Patching Hardtop	70,000.00	53,648.21	70,000.00	
01-3101-4265	Patching Loosetop	10,000.00	1,211.56	10,000.00	
01-3101-4270	Plant Materials/Tree Planting	8,000.00	7,890.22	10,000.00	
01-3101-4280	Plowing Equipment	7,000.00	5,259.23	7,000.00	
01-3101-4285	Postage & Shipping	200.00	194.00	200.00	
01-3101-4305	Repairs & Maintenance - Buildi	18,000.00	16,501.05	20,000.00	
01-3101-4310	Repairs & Maintenance - Equip	45,000.00	34,835.14	75,000.00	
01-3101-4320	Safety	43,000.00	38,519.85	45,000.00	
01-3101-4350	Salaries and Wages	909,000.00	909,891.90	947,000.00	
01-3101-4355	Salaries Benefits	273,545.00	267,107.01	284,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-3101-4400	Sand and Salt	215,000.00	158,129.94	215,000.00	
01-3101-4405	Seminars and Training	20,000.00	14,019.15	20,000.00	
01-3101-4410	Security Monitoring	1,000.00	668.52	1,000.00	
01-3101-4415	Service Agreements	20,800.00	22,217.58	22,000.00	
01-3101-4420	Shouldering	40,000.00	44,397.77	40,000.00	
01-3101-4425	Sidewalk Maintenance	20,000.00	3,461.05	20,000.00	
01-3101-4430	Supplies and Services	22,000.00	17,084.31	22,000.00	
01-3101-4435	Sweeping	20,000.00	17,673.41	20,000.00	
01-3101-4450	Telephone	900.00	577.63		
01-3101-4455	Tree Cutting	20,000.00	13,766.92	25,000.00	
01-3101-4460	Uniforms	10,000.00	9,415.92	10,000.00	
01-3101-4480	Weed Control	25,000.00	16,062.73	20,000.00	
01-3101-4485	Weekly Water Sampling	520.00	0.00	520.00	
01-3101-4500	Transfer to Bridge Reserve	100,000.00	100,000.00	100,000.00	
01-3101-4540	Transfers to Reserves	905,261.00	1,451,637.14	817,413.00	
01-3101-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-3101-4595	Amortization Expense	0.00	0.00		
01-3101-4599	Indirect Cost Transfer	0.00	0.00		
Total Expense		3,783,587.00	4,153,129.99	3,760,316.00	
Total 3101 Roads Administration		598,203.00	1,543,448.23	355,775.00	
3120 Ice Storm					
Expense					
01-3120-4430	Supplies and Services	0.00	0.00		
01-3120-4598	Ice Storm Equipment Cost Alloc	0.00	0.00		
Total Expense		0.00	0.00		
Total 3120 Ice Storm		0.00	0.00		
3200 Capital Expenditures - Transportation Service					
Expense					
01-3200-7020	Capital - Roads Needs Study	40,000.00	15,309.70		
01-3200-7096	Capital - RS1060 Twp Rd 3 Upg	0.00	0.00		
01-3200-7103	Capital - Brucedale Covered St	10,000.00	0.00		
01-3200-7110	Capital - RS530 Hillside Drive	0.00	0.00		
01-3200-7111	Capital - RS1040 Guelph Rd 1	560,000.00	256,988.06		
01-3200-7112	Capital - RS1050 Guelph Rd 1	0.00	211.41		
01-3200-7122	Capital - Street Light Upgrades	330,000.00	199,735.77		
01-3200-7131	Capital - Stormwater Mgmt Fac	30,000.00	0.00		
01-3200-7132	Capital - Hwy 7/MacLennan/Du	70,000.00	0.00		
01-3200-7133	Capital - Cty Rd 27 IPS	0.00	0.00		
01-3200-7134	Capital - Guelph Rd 3 Bridge B	532,000.00	0.00		
01-3200-7137	Capital - Seventh Line (RS157C	174,000.00	143,328.04		
01-3200-7138	Capital - York Street (RS0600)	109,000.00	222,364.25		
01-3200-7139	Capital - Sideroad 20 E (RS229	42,000.00	47,547.55		
01-3200-7140	Capital - Sixth Line E (RS1140)	50,000.00	42,201.66		
01-3200-7141	Capital - Sixth Line E (RS1150)	40,000.00	34,528.63		
01-3200-7142	Capital - Guelph Rd 1 (RS1050	365,000.00	256,390.32		
01-3200-9999	Capital	0.00	0.00	2,673,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Total Expense		2,352,000.00	1,218,605.39	2,673,000.00	
Total 3200 Capital Expenditures - Transportation Services		2,352,000.00	1,218,605.39	2,673,000.00	
3609 Rockwood					
Revenue					
01-3609-3020	Tax Rev - Street Lights	-54,000.00	-54,002.07	-55,080.00	
01-3609-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-54,000.00	-54,002.07	-55,080.00	
Expense					
01-3609-4045	Debenture Payments	0.00	0.00	20,259.00	
01-3609-4160	Hydro	38,700.00	34,519.76	23,200.00	
01-3609-4310	Repairs & Maint - Equipment	10,200.00	6,306.97	5,000.00	
01-3609-4510	Transfer to Capital Reserve	5,100.00	5,100.00	6,621.00	
Total Expense		54,000.00	45,926.73	55,080.00	
Total 3609 Rockwood		0.00	-8,075.34		
3620 Hydro One Service Areas					
Revenue					
01-3620-3020	Tax Rev - Street Lights	-20,500.00	-20,500.07	-20,500.00	
01-3620-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		-20,500.00	-20,500.07	-20,500.00	
Expense					
01-3620-4160	Hydro	13,500.00	8,394.72	13,500.00	
01-3620-4310	Repairs & Maint - Equipment	1,000.00	1,325.23	1,000.00	
01-3620-4510	Transfer to Capital Reserve	6,000.00	6,000.00	6,000.00	
Total Expense		20,500.00	15,719.95	20,500.00	
Total 3620 Hydro One Service Areas		0.00	-4,780.12		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-3101	Roads Administration	598,203.00	1,543,448.23	355,775.00	
01-3120	Ice Storm	0.00	0.00		
01-3200	Capital Expenditures - Transportation Services	2,352,000.00	1,218,605.39	2,673,000.00	
01-3609	Rockwood	0.00	-8,075.34		
01-3620	Hydro One Service Areas	0.00	-4,780.12		
Total Revenues:		-3,259,884.00	-2,684,183.90	-3,480,121.00	
Total Expenses:		6,210,087.00	5,433,382.06	6,508,896.00	
Report Net:		2,950,203.00	2,749,198.16	3,028,775.00	

Township of Guelph/Eramosa - Public Works 2018 Capital Expenditures		SOURCE OF FINANCING						
DESCRIPTION OF EXPENDITURE	TOTAL COST	GRANTS	OTHER	RESERVES	Development Charges	Shared Cost Boundary Road	GAS TAX REBATE	
Third Line resurfacing (RS1040) From Highway 7 to County Road 124	\$ 440,000.00						\$ 440,000.00	
Bedford Road Construction (RS 0400 & 0410) From Highway 6 to 660 m East	\$ 922,000.00						\$ 922,000.00	
Guelph Street (RS3460) From Alma Street to Mary Street	\$ 45,000.00	\$ 45,000.00						
Church Street (RS3391) From Alma Street to Guelph Street	\$ 35,000.00	\$ 35,000.00						
Rockmosa Drive(RS3040) From Main Street to Library	\$ 219,000.00	\$ 211,713.00		\$ 7,287.00				
Main Street North Sidewalk Replacement	\$ 20,000.00			\$ 20,000.00				
B3008 Road 3 Culvert Replacement	\$ 532,000.00	\$ 478,800.00		\$ 53,200.00				
Crowsfoot Road resurfacing (RS-1080) Boundary Road with Woolwich	\$ 45,000.00			\$ 45,000.00				
Highway 7 and MacLennan/Dunbar IPS	\$ 155,000.00			\$ 155,000.00				
Tandem Dump/Sander/Plow Replacement	\$ 260,000.00			\$ 260,000.00				
Total	\$ 2,673,000.00	\$ 770,513.00	\$ -	\$ 540,487.00	\$ -	\$ -	\$ 1,362,000.00	

Township of Guelph/Eramosa
Public Works
2018 Capital Forecast

Funding:	
Equipment Reserves	\$ 260,000.00
Capital Reserves	\$ 227,287.00
Gas Tax Reserve	\$ 1,362,000.00
Bridge Reserves	\$ 53,200.00
OCIF Application Grant Funding	\$ 478,800.00
OCIF Formula Grant Funding	\$ 291,713.00
Total	<u>\$ 2,673,000.00</u>

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Third Line - Resurfacing				
Asset Name:	Third Line from Hwy 7 to Cty Rd 124	Asset ID: RS1340&1350			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:					
Project Description:	Complete shoulder stabilization and pulverizing, double surface treatment in 2018. Potential Microsurfacing to follow in 2019. (2 Year Project)				
Project Justification:	Third Line is identified in the Ten Year Capital Improvement Plan from Roads Needs Study. Significant patching efforts are required along edge of existing surface treatment. Shoulder stabilization and surface treatment proposed.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 400,000.00	\$ 130,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 20,000.00	\$ 5,000.00			
Geo Technical Fees					
Legal Fees					
Contingency	\$ 20,000.00	\$ 5,000.00			
Total	\$ 440,000.00	\$ 140,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax	\$ 440,000.00	\$ 140,000.00			
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 440,000.00	\$ 140,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Sept., 2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Bedford Road Reconstruction				
Asset Name:	Bedford Road	Asset ID: RS 0400&0410			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:					
Project Description:	Reconstruction of Bedford Road from Highway 6 to termination. Drainage improvements, miscellaneous storm sewer and curbs and watermain looping.				
Project Justification:	Bedford Road consists mainly of a rural cross section in an urban area. Asphalt condition is poor and the area is in need of drainage improvements. Bedford Road is near the top of the remaining roads to be completed from the 2013 Roads Needs Study.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 872,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 100,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 100,000.00				
Total	\$ 1,072,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2018	2019	2020	2021	2022
Transfer from Reserve (water)	\$ 150,000.00				
Taxation					
Gas Tax	\$ 922,000.00				
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 1,072,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By					Harry Niemi Department Head
Sept., 2017 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Guelph Street - Resurfacing				
Asset Name:	Guelph Street from Pasmore to Mary Street	Asset ID:	RS 3460		
Project Category:	Roads	G.L. Acct:	01-3200-		
Project Department Priority:					
Project Description:	Pulverize and resurface Guelph Street.				
Project Justification:	Guelph Street is identified as a re-habilitate now project in the 2013 Roads Needs Study. It is an internal connection street within central Rockwood. Efficiency in cost coupling Guelph Street with Church Street.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 37,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 3,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
OCIF	\$ 45,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Church Street - Resurfacing				
Asset Name:	Church Street from Alma to Guelph Street	Asset ID:	RS 3391		
Project Category:	Roads	G.L. Acct:	01-3200-		
Project Department Priority:					
Project Description:	Pulverize and resurface Church Street.				
Project Justification:	Church Street is identified as a re-habilitation project in the 2013 Roads Needs Study. It is an internal connection street within central Rockwood. Efficiency in cost coupling with Guelph Street for 2018 resurfacing.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 27,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 3,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
Total	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
Taxation					
Gas Tax					
OCIF	\$ 35,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Sept., 2017	Reviewed by Director of Finance				
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL		
Department:	Public Works - Roads	
Project Name:	Rockmosa Drive Reconstruction	
Asset Name:	Rockmosa Drive	Asset ID: RS 3040
Project Category:	Roads	G.L. Acct: 01-3200-
Project Department Priority:		
Project Description:	Reconstruction of Rockmosa Drive from south Main Street intersection to north limit of Library.	
Project Justification:	Rockmosa Drive will be subject to considerable underground servicing works associated with Rockmosa Park Expansion and adjacent subdivision. The existing cross section and parking configuration is not uniform and requires curbing to delineate traveled lanes for vehicles and pedestrians from a safety perspective.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 184,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 15,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 219,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 7,287.00				
Taxation					
Gas Tax					
OCIF	\$ 211,713.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 219,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2018
New Operating costs per year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Sept., 2017 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Main Street North Sidewalk Replacement				
Asset Name:	Main Street Sidewalks	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:					
Project Description:	Replacement of substandard sections of existing sidewalk on east side of Main Street North.				
Project Justification:	Large portion of the sidewalk on the east side of Main Street North is in poor shape. With the new school, proposed subdivision and Rockmosa Park expansion underway, increase in pedestrian traffic is expected. A larger replacement will be a more efficient approach compared to one-off panel replacement.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 20,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 20,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Culvert Replacement (B3008) Township Road 3				
Asset Name:	B3008 Road 3 Culvert	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-7134			
Project Department Priority:	High				
Project Description:	Replacement of existing culvert located on Township Road 3.				
Project Justification:	Recommendation from 2016 bridge inspection. Structure has deteriorated significantly since 2014 inspection. Monitoring program initiated in advance of replacement to ensure failure does not occur.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 410,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 62,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 60,000.00				
Total	\$ 532,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 53,200.00				
Taxation					
Gas Tax					
OCIF	\$ 478,800.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 532,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL		
Department:	Public Works - Roads	
Project Name:	Crowsfoot Road resurfacing	
Asset Name:	Crowsfoot Road	Asset ID: RS-1080
Project Category:	Roads	G.L. Acct: 01-3200-
Project Department Priority:		
Project Description:	Resurfacing of approximately 380 metres of Crowsfoot Road west of Schaefer Road.	
Project Justification:	RS -1080 is a Boundary Road maintained by the Township of Woolwich. It is proposed for resurfacing in 2018 by Woolwich as part of a larger project. Guelph/Eramosa is responsible for half the cost for the 380 m boundary road section.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 45,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 45,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2018
New Operating costs per year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Nov. 2017 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Highway 7 and MacLennan/Dunbar Signals				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-7132			
Project Department Priority:	High				
Project Description:	Design and construction of full signals on Hwy. 7 at McLennan Street and Dunbar Street intersection.				
Project Justification:	MTO proceeding with design and construction of full signals. Budgeted amount is maximum Township contribution to overall project in 2018 based on agreement with MTO to advance project.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 155,000.00				
Sub-Contracting/Equipment Rental					
Consulting Fees					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 155,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 155,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 155,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL		
Department:	Public Works - Roads	
Project Name:	Tandem Dump/Sander/Plow Replacement	
Asset Name:	Unit 110	Asset ID:
Project Category:	Roads	G.L. Acct: 01-3200-
Project Department Priority:	High	
Project Description:	Life cycle replacement of Public Works tandem plow truck.	
Project Justification:	Tandem Unit 110 is a 2005 year with an in service date of 2004. Tandem trucks are on a 12 year replacement cycle per Township Vehicle Replacement Policy.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 260,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 260,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 260,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 260,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2018
New Operating costs per year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Sept., 2017 Date Prepared	Reviewed by Director of Finance

Department: Environmental - Water and Waste Water

CORE SERVICES:

- Responsible for the supply and distribution of safe drinking water, wastewater collection systems, wastewater primary treatment facilities, pumping stations, and water storage facilities, all in accordance with Ministry of Environment Certificates of Approval, Drinking Water Works Permit and Municipal Drinking Water License requirements. This includes the administration of the Drinking Water Management Plan, mandatory monitoring, daily inspections/confirmation and calibration of process equipment, the collection/analysis of over 900 water/wastewater samples per year and the maintenance of all facility/process equipment through a comprehensive maintenance management system.
- Carry out routine maintenance of water and collection systems including water/sanitary main flushing, swabbing, water and sanitary service replacements, emergency repairs, storage inspection/cleaning, sanitary service blockage/service calls, service locates, as well as valve and hydrant programs.
- Responsible for monthly/quarterly meter readings including inspection, service and replacement of over 1,800 service connections. The inspection, sealing and remote read configuration of new water meter installations.
- Respond to resident requests and emergency situations.
- Develop, maintain and coordinate the use of the Township's water and wastewater systems computer models that are used in conjunction with design assignments, project management and infrastructure network analysis. Software licensing agreements related to Computer Maintenance Management System and SCADA alarm handling.

BUDGET HIGHLIGHTS:

OPERATING BUDGET:

Budget changes in the Water and Wastewater Administration operating expenses include increases in budgeted spending over 2017 for grounds maintenance, heating, building maintenance telephone and supplies and services. Most of the increases are associated with the new operations space as well as the new wastewater pre-treatment facility. Anticipated increases in wastewater treatment costs from the City of Guelph are also reflected in the Wastewater operations budget. Increases to wage and benefits reflect cost of living as well as *Bill 148* impacts.

CAPITAL PROJECTS:

The 2018 Water Wastewater Department capital budget includes projects totalling \$1,548,000 and \$545,000 respectively.

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BUDGET HIGHLIGHTS:

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CAPITAL PROJECTS:

The 2018 Water Wastewater Department capital budget includes projects totalling \$1,548,000 and \$545,000 respectively.

2018 Budget

The project summary for water includes the design, approvals and construction for a new water supply pumphouse on Milne Place, a secondary watermain extension/connection through David Mason Park, final connection of the secondary Eramosa River crossing and new watermain on Bedford Road as part of the road reconstruction project. Other water projects include a GUDI review of the Station Street wells and an overall SCADA system review.

The capital works for wastewater consist of two life cycles replacement/upgrade projects. The electrical and controls at Ridge Road sewage pumping station will be upgraded and a complete upgrade of Lou's Boulevard sewage pumping station is scheduled which includes electrical controls, piping and backup power. A sanitary inflow investigation in the form of smoke testing is planned for the north end of Rockwood.

Replacement of an aging combined water and wastewater service vehicle is also included in the 2018 budget.

Township of Guelph/Eramosa
2018 Budget Change Summary

Environmental Services	2017	2018	Year over Year Change
Revenue			
User Fees	\$ 2,314,433.00	\$ 2,469,370.00	\$ 154,937.00
Taxation - Other	\$ 20,900.00	\$ 20,650.00	\$ (250.00)
Penalty & Interest	\$ 13,433.00	\$ 13,450.00	\$ 17.00
Other (Misc)	\$ 3,200.00	\$ 27,107.00	\$ 23,907.00
Grants	\$ 225,922.00	\$ -	\$ (225,922.00)
Long Term Debt Financing	\$ 1,277,000.00	\$ 1,200,000.00	\$ (77,000.00)
Transfer From Reserves	\$ 3,765,871.00	\$ 1,110,293.00	\$ (2,655,578.00)
Transfer From Development Charges	\$ 196,186.00	\$ 194,691.00	\$ (1,495.00)
Total Revenue	\$ 7,816,945.00	\$ 5,035,561.00	\$ (2,781,384.00)
Expenditures			
Operating Costs	\$ 1,123,765.00	\$ 1,201,881.00	\$ 78,116.00
Debt Charges (Principal and Interest)	\$ 239,314.00	\$ 237,819.00	\$ (1,495.00)
Salaries and Benefits	\$ 651,420.00	\$ 668,656.00	\$ 17,236.00
Transfers To Reserves	\$ 775,946.00	\$ 840,573.00	\$ 64,627.00
Total Expenditures	\$ 2,790,445.00	\$ 2,948,929.00	\$ 158,484.00
		\$	-
Capital Expenditures	\$ 5,051,500.00	\$ 2,093,000.00	\$ (2,958,500.00)
Total Operating and Capital Expenditures	\$ 7,841,945.00	\$ 5,041,929.00	\$ (2,800,016.00)
Total Revenue Less Expenditure	\$ 25,000.00	\$ 6,368.00	\$ (18,632.00)

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Fund: 01 General					
4101 Water Combined Services					
Revenue					
01-4101-3040	Penalty and Interest	-8,955.00	-14,161.86	-8,975.00	_____
01-4101-3125	Miscellaneous Revenue	-20,000.00	-20,609.92	-15,000.00	_____
01-4101-3130	Financing	-1,277,000.00	0.00	-1,200,000.00	_____
01-4101-3150	Grants	-225,922.00	0.00	_____	_____
01-4101-3405	Water Meters	-9,000.00	-12,626.00	-5,500.00	_____
01-4101-3410	Meter Maintenance Charges	-234,885.00	-200,711.59	-243,582.00	_____
01-4101-3415	Water Charges - Rockwood	-698,032.00	-554,364.21	-760,537.00	_____
01-4101-3420	Water Charges - Former Guelph	-141,908.00	-135,253.81	-154,650.00	_____
01-4101-3800	Deferred Capital Financing	0.00	0.00	_____	_____
01-4101-3900	Transfer from Reserves	-446,466.00	-68,858.56	-409,888.00	_____
01-4101-3920	Transfer from Development Ch	0.00	-92,685.14	_____	_____
01-4101-3990	Gain on Disposal of Tangible C	0.00	0.00	_____	_____
Total Revenue		-3,062,168.00	-1,099,271.09	-2,798,132.00	_____
Expense					
01-4101-4005	Advertising	1,000.00	691.77	1,000.00	_____
01-4101-4035	Communications	10,500.00	8,028.93	9,635.00	_____
01-4101-4042	Conservation Initiatives	1,000.00	525.00	1,000.00	_____
01-4101-4045	Debenture Payments	43,128.00	43,128.00	43,128.00	_____
01-4101-4075	Fees - Audit	2,100.00	0.00	4,000.00	_____
01-4101-4080	Fees - Engineering	40,000.00	42,016.51	41,000.00	_____
01-4101-4090	Fees - Legal	500.00	0.00	500.00	_____
01-4101-4110	Fleet	16,000.00	12,839.17	15,000.00	_____
01-4101-4140	Grounds Maintenance	2,500.00	2,500.00	3,000.00	_____
01-4101-4150	Heating	600.00	130.78	3,000.00	_____
01-4101-4160	Hydro	92,000.00	55,350.22	92,000.00	_____
01-4101-4165	Insurance	34,023.00	34,023.00	37,693.00	_____
01-4101-4200	Licenses	1,000.00	290.00	1,000.00	_____
01-4101-4210	Locates	500.00	0.00	500.00	_____
01-4101-4220	Memberships and Dues	1,500.00	1,738.16	1,500.00	_____
01-4101-4230	Meter Repairs	1,000.00	0.00	1,000.00	_____
01-4101-4245	Contracted Services	40,000.00	33,541.42	40,000.00	_____
01-4101-4285	Postage & Shipping	14,000.00	11,423.42	14,000.00	_____
01-4101-4305	Repairs & Maint - Buildings	3,000.00	1,894.23	5,000.00	_____
01-4101-4310	Repairs & Maint - Equipment	27,000.00	40,079.51	30,600.00	_____
01-4101-4317	Repairs & Maint - Water/WW N	26,000.00	25,212.54	26,000.00	_____
01-4101-4320	Safety	3,000.00	1,800.67	3,100.00	_____
01-4101-4350	Salaries and Wages	338,000.00	321,191.71	342,436.00	_____
01-4101-4355	Salaries Benefits	101,000.00	84,227.04	102,220.00	_____
01-4101-4405	Seminars & Training	12,000.00	4,552.77	12,000.00	_____
01-4101-4415	Service Agreements	3,000.00	4,968.21	3,500.00	_____
01-4101-4430	Supplies and Services	45,000.00	44,682.46	50,000.00	_____
01-4101-4450	Telephone	4,000.00	3,746.55	4,500.00	_____
01-4101-4460	Uniforms	2,500.00	2,094.88	2,500.00	_____
01-4101-4470	Water Meter Stock	4,000.00	25,799.00	5,000.00	_____
01-4101-4510	Transfer to Capital Reserve	67,483.00	31,771.40	71,975.00	_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-4101-4530	Transfer to Life Cycling Res	100,450.00	78,912.00	104,962.00	
01-4101-4540	Transfers to Reserves	120,607.00	55,566.00	161,777.00	
01-4101-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-4101-4595	Amortization Expense	0.00	0.00		
01-4101-4599	Indirect Costs Transfer	16,277.00	0.00	15,606.00	
Total Expense		1,174,668.00	972,725.35	1,250,132.00	

Total 4101 Water Combined Services	-1,887,500.00	-126,545.74	-1,548,000.00
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4120 Capital Expenditures - Water

Expense

01-4120-8017	Capital - SCADA Remote Data	21,500.00	0.00	
01-4120-8018	Capital - New Rockwood Well 2	0.00	0.00	
01-4120-8019	Capital - New Pumping Station	1,197,000.00	20,285.52	
01-4120-8021	Capital - Meter Replacements t	2,000.00	0.00	
01-4120-8022	Capital - Meter Replacements F	10,000.00	0.00	
01-4120-8028	Capital - Station Street Standby	0.00	82,497.01	
01-4120-8037	Capital - Infrastructure Conditio	0.00	0.00	
01-4120-8038	Capital - Financial Plan Water L	0.00	0.00	
01-4120-8041	Capital - Operational Facility	80,000.00	0.00	
01-4120-8045	Capital - Station St GUDI Revie	25,000.00	0.00	
01-4120-8046	Capital - Valley Rd Richardson	516,000.00	272,316.77	
01-4120-8047	Capital - Bernardi Pumphouse (15,000.00	14,359.35	
01-4120-8048	Capital - Cross Creek Pump Hc	12,000.00	14,359.35	
01-4120-8049	Capital - Dump Trailer	9,000.00	6,970.56	
01-4120-9999	Capital	0.00	0.00	1,548,000.00
Total Expense		1,887,500.00	410,788.56	1,548,000.00

Total 4120 Capital Expenditures - Water	1,887,500.00	410,788.56	1,548,000.00
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4201 Rockwood

Revenue

01-4201-3040	Penalty and Interest	-4,478.00	0.00	-4,475.00
01-4201-3125	Miscellaneous Revenue	0.00	0.00	
01-4201-3130	Financing	0.00	0.00	
01-4201-3450	Sewer Charges	-1,180,694.00	-964,767.24	-1,255,840.00
01-4201-3800	Deferred Capital Financing	0.00	0.00	
01-4201-3900	Transfer from Reserves	-219,405.00	-155,405.00	-700,405.00
01-4201-3920	Transfer from Development Ch	-3,296,186.00	-1,981,364.89	-194,691.00
01-4201-3990	Gain on Disposal of Tangible C	0.00	0.00	
Total Revenue		-4,700,763.00	-3,101,537.13	-2,155,411.00

Expense

01-4201-4035	Communications	3,500.00	3,116.84	4,000.00
01-4201-4042	Conservation Initiatives	1,000.00	0.00	1,000.00
01-4201-4045	Debenture Payments	196,186.00	196,186.00	194,691.00
01-4201-4080	Fees - Engineering	10,000.00	8,469.44	10,000.00
01-4201-4090	Fees - Legal	500.00	27,725.54	500.00
01-4201-4100	Fees - Professional - Other	0.00	0.00	
01-4201-4110	Fleet	8,000.00	3,604.70	7,000.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-4201-4140	Grounds Maintenance	2,500.00	2,500.00	3,000.00	
01-4201-4150	Heating	4,700.00	64.85	4,000.00	
01-4201-4160	Hydro	41,000.00	33,532.95	41,000.00	
01-4201-4165	Insurance	11,511.00	11,511.00	21,445.00	
01-4201-4170	Insurance Claims	0.00	0.00		
01-4201-4200	Licenses	500.00	145.00	500.00	
01-4201-4220	Memberships and Dues	1,200.00	0.00	1,200.00	
01-4201-4245	Contracted Services	7,500.00	2,653.90	6,500.00	
01-4201-4305	Repairs & Maint - Building	4,000.00	1,143.36	4,000.00	
01-4201-4310	Repairs & Maint - Equipment	25,000.00	14,260.09	25,000.00	
01-4201-4317	Repairs & Maint - Water/WW W	30,000.00	19,154.94	30,600.00	
01-4201-4320	Safety	1,500.00	529.70	1,500.00	
01-4201-4350	Salaries and Wages	163,400.00	160,595.86	172,500.00	
01-4201-4355	Salaries Benefits	49,020.00	42,113.00	51,500.00	
01-4201-4405	Seminars and Training	5,100.00	0.00	4,000.00	
01-4201-4415	Service Agreements	2,000.00	734.58	2,000.00	
01-4201-4430	Supplies and Services	40,000.00	32,978.33	60,000.00	
01-4201-4450	Telephone	2,000.00	1,727.40	2,000.00	
01-4201-4460	Uniforms	700.00	408.00	700.00	
01-4201-4475	WW Treatment City of Guelph	463,050.00	485,176.31	486,203.00	
01-4201-4510	Transfer to Capital Reserve	110,000.00	0.00	102,797.00	
01-4201-4530	Transfer to Life Cycling Res	175,405.00	155,405.00	155,405.00	
01-4201-4540	Transfers to Reserves	161,987.00	175,405.00	201,556.00	
01-4201-4550	Transfer to Unfunded Capital	0.00	0.00		
01-4201-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-4201-4595	Amortization Expense	0.00	0.00		
01-4201-4599	Indirect Costs Transfer	15,504.00	0.00	15,814.00	
Total Expense		1,536,763.00	1,379,141.79	1,610,411.00	
Total 4201 Rockwood		-3,164,000.00	-1,722,395.34	-545,000.00	
4202 Gazer Mooney					
Revenue					
01-4202-3125	Miscellaneous Revenue	-3,200.00	0.00	-4,528.00	
01-4202-3450	Sewer Charges	-19,114.00	-18,967.16	-21,451.00	
01-4202-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-22,314.00	-18,967.16	-25,979.00	
Expense					
01-4202-4080	Fees - Engineering	0.00	0.00		
01-4202-4090	Fees - Legal	0.00	0.00		
01-4202-4160	Hydro	3,200.00	3,555.95	4,528.00	
01-4202-4305	Repairs & Maint - Building	0.00	0.00		
01-4202-4310	Repairs & Maint - Equipment	0.00	0.00		
01-4202-4317	Repairs & Maint - Water/WW W	0.00	0.00		
01-4202-4415	Service Agreements	0.00	0.00		
01-4202-4540	Transfers to Reserves	19,114.00	19,113.91	21,451.00	
Total Expense		22,314.00	22,669.86	25,979.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Total 4202 Gazer Mooney		0.00	3,702.70		
4220 Capital Expenditures - Waste Water					
Expense					
01-4220-8041	Capital - Operational Space	0.00	0.00		
01-4220-8521	Capital - Alma Street Pretreatm	3,100,000.00	2,441,985.92		
01-4220-8523	Capital - Lou's Blvd SPS Pump	0.00	0.00		
01-4220-8526	Capital - Infrastructure Conditio	0.00	0.00		
01-4220-8532	Capital - Scada Communicator	15,000.00	0.00		
01-4220-8533	Capital - SCADA Study	9,000.00	0.00		
01-4220-8534	Capital - Lou's Blvd SPS Upgra	30,000.00	0.00		
01-4220-8535	Capital - Ridge Road SPS (Dies	6,000.00	1,373.76		
01-4220-8536	Capital - Dump Trailer	4,000.00	0.00		
01-4220-9999	Capital	0.00	0.00	545,000.00	
Total Expense		3,164,000.00	2,443,359.68	545,000.00	
Total 4220 Capital Expenditures - Waste Water		3,164,000.00	2,443,359.68	545,000.00	
4300 Garbage					
Revenue					
01-4300-3475	Garbage User Fees	-10,500.00	-12,250.00	-12,510.00	
01-4300-3480	Composters	-300.00	-238.95	-300.00	
Total Revenue		-10,800.00	-12,488.95	-12,810.00	
Expense					
01-4300-4115	Garbage Bags	10,800.00	12,356.68	12,810.00	
Total Expense		10,800.00	12,356.68	12,810.00	
Total 4300 Garbage		0.00	-132.27		
4400 Source Water Protection					
Revenue					
01-4400-3125	Miscellaneous Revenue	0.00	0.00	-22,579.00	
01-4400-3150	Grants	0.00	0.00		
01-4400-3225	Tax Rev - Septic Inspection Fet	-20,900.00	-20,650.00	-20,650.00	
01-4400-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-20,900.00	-20,650.00	-43,229.00	
Expense					
01-4400-4245	Contracted Services	25,000.00	8,935.93	28,947.00	
01-4400-4430	Supplies and Services	0.00	4,648.03		
01-4400-4540	Transfer to Reserves	20,900.00	20,650.00	20,650.00	
Total Expense		45,900.00	34,233.96	49,597.00	
Total 4400 Source Water Protection		25,000.00	13,583.96	6,368.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-4101	Water Combined Services	-1,887,500.00	-126,545.74	-1,548,000.00	
01-4120	Capital Expenditures - Water	1,887,500.00	410,788.56	1,548,000.00	
01-4201	Rockwood	-3,164,000.00	-1,722,395.34	-545,000.00	
01-4202	Gazer Mooney	0.00	3,702.70		
01-4220	Capital Expenditures - Waste Water	3,164,000.00	2,443,359.68	545,000.00	
01-4300	Garbage	0.00	-132.27		
01-4400	Source Water Protection	25,000.00	13,583.96	6,368.00	
Total Revenues:		-7,816,945.00	-4,252,914.33	-5,035,561.00	
Total Expenses:		7,841,945.00	5,275,275.88	5,041,929.00	
Report Net:		25,000.00	1,022,361.55	6,368.00	

TOWNSHIP OF GUELPH/ERAMOSA
2018
CAPITAL FORECAST

Township of Guelph/Eramosa - Water 2018 Capital Expenditures	SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	WATER RESERVES	WASTEWATER RESERVES	DEBENTURE	OTHER
New Pumping Station Rockwood 2C	\$ 1,200,000.00					\$ 1,200,000.00	
SCADA Study and Communication Upgrades (Combined Water & Wastewater)	\$ 50,000.00			\$ 30,000.00	\$ 20,000.00		
Station Street GUDI Review Study	\$ 25,000.00			\$ 25,000.00			
David Masson Park Watermain Connection	\$ 43,000.00			\$ 43,000.00			
Eramosa River Crossing Connection	\$ 40,000.00			\$ 40,000.00			
Vehicle Replacement (Combined Water & Wastewater)	\$ 40,000.00			\$ 27,000.00	\$ 13,000.00		
Bedford Road - New Watermain (Part of Bedford Road Reconstruction Project)	\$ 150,000.00			\$ 150,000.00			
Total	\$ 1,548,000.00	\$ -	\$ -	\$ 315,000.00	\$ 33,000.00	\$ 1,200,000.00	\$ -

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Seaton Well - New Pumping Station 2C				
Asset Name:		Asset ID:			
Project Category:		G.L. Acct: 01-4120-8019			
Project Department Priority:	High - Growth Related				
Project Description:	Design and construction of new pumphouse for new well located at 154 Milne Place.				
Project Justification:	Growth related project covered by Development Charges required to support water supply requirements driven by growth.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 970,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 130,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 100,000.00				
Total	\$1,200,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
Financing	\$1,200,000.00				
Development Charges			\$ -		
User Fees					
Other					
Total	\$1,200,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Sept., 2017 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	SCADA Study				
Asset Name:		G.L. Acct: 01-4120- 8017			
Project Category:	Water/ Wastewater (Combined)	01-4220-8533			
Project Department Priority:	High				
Project Description:	Complete SCADA review study .				
Project Justification:	Necessary SCADA study to identify existing deficiencies and redundancies and to set framework for future SCADA system and initiate capital improvements.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 25,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 25,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Water Reserve	\$ 30,000.00				
Transfer from Wastewater Reserve	\$ 20,000.00				
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Aug., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Station Street GUDI Review Study				
Asset Name:					
Project Category:	Water	G.L. Acct: 01-4120- 8045			
Project Department Priority:	High				
Project Description:	Station Street GUDI review.				
Project Justification:	2016 Drinking Water License renewal has impacted sampling and testing requirements with significant potential capital implications. GUDI review study required to support changes to MOE - Study kick off awaiting ToF R from MOEECC.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 25,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 25,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By					Harry Niemi Department Head
Sept., 2017 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	David Masson Park Watermain Connection				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-			
Project Department Priority:	High				
Project Description:	Design and construction of watermain connection of David Masson Park to Landrex Boulevard.				
Project Justification:	The Landrex Boulevard, Christie Street crescent loop has a single watermain connection between Princess and Landrex. A watermain connection was constructed part way to Landrex through Dave Masson Park from Princess Street to provide water for ice rink. This project will eliminate the existing dead-end and provide second connection to Landrex.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 43,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 43,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 43,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
Total	\$ 43,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Eramosa River Crossing Watermain Connection				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-			
Project Department Priority:	High				
Project Description:	Complete short connections at either end of previously installed twin watermain under Eramosa River between Valley Road and Main Street South.				
Project Justification:	The Eramosa River Crossing was previously twinned with allowance for future connections to bring into service. The Valley Road to Richardson Watermain Connection project allowed for ease of connection at Valley Road. Connection on Main Street South with complete second connection providing system redundancy and improve operations and maintenance activities.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 40,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	Van Replacement - Water and Wastewater				
Asset Name:	Water and Wastewater Unit #116	Asset ID:			
Project Category:	Fleet	G.L. Acct: 01-4120-			
Project Department Priority:	High				
Project Description:	Life cycle replacement of Unit 116.				
Project Justification:	Life cycle Replacement of Unit 116, the oldest water/wastewater fleet vehicle.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Water Reserve	\$ 27,000.00				
Transfer from Wastewater Reserve	\$ 13,000.00				
Gas Tax					
OCIF					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

TOWNSHIP OF GUELPH/ERAMOSA
2018
CAPITAL FORECAST

Township of Guelph/Eramosa - Waste Water 2018 Capital Expenditures		SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER	
Ridge Road SPS Electrical Upgrade	\$ 40,000.00			\$ 40,000.00				
Lou's Boulevard Sewage Pumping Station Upgrades	\$ 480,000.00			\$ 480,000.00				
Sanitary Inflow Investigation - North East Rockwood Smoke Testing	\$ 25,000.00			\$ 25,000.00				
Total	\$ 545,000.00	\$ -	\$ -	\$ 545,000.00	\$ -	\$ -	\$ -	

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL		
Department:	Public Works - Wastewater	
Project Name:	Ridge Road Sewage Pumping Station Electrical/SCADA Upgrade	
Asset Name:	Ridge Road Sewage Pumping Station	Asset ID:
Project Category:	Wastewater	G.L. Acct: 01-4220-
Project Department Priority:	High	
Project Description:	Life cycle replacement of electrical and SCADA controls in Ridge Road SPS.	
Project Justification:	Life cycle replacement of piping and controls in sewage pumping station. Project identified in Water Wastewater Rate Study.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2020
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 40,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2018
New Operating costs per year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Sept., 2017 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Public Works - Wastewater				
Project Name:	Lou's Boulevard Sewage Pumpstation Upgrades				
Asset Name:	Lou's Boulevard Sewage Pumping Station	Asset ID:			
Project Category:	Wastewater	G.L. Acct: 01-4220-			
Project Department Priority:	High				
Project Description:	Replacement of Lou's Boulevard SPS piping, controls and provision of back up power.				
Project Justification:	Life cycle replacement of piping and controls in sewage pumping station plus addition of back up power. Projects identified in Water Wastewater Rate Study.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2020
Capital Purchases	\$ 380,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 60,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 40,000.00				
Total	\$ 480,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 480,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
Total	\$ 480,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL		
Department:	Public Works - Wastewater	
Project Name:	Sanitary Inflow Investigation	
Asset Name:	Sanitary Sewers	Asset ID:
Project Category:	Wastewater	G.L. Acct: 01-4220-
Project Department Priority:	High	
Project Description:	Sanitary inflow investigation by smoke testing in north east Rockwood.	
Project Justification:	Significant inflow occurs into the sanitary collection system which impacts treatment costs to the City and also impacts capacity available for development. Storm cross connections are thought to exist in north east Rockwood. Smoke testing is a simple way of identifying connection to the sanitary system.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2020
Capital Purchases	\$ 25,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 25,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS

Estimated Completion Date: 2018

New Operating costs per year:

Amount:

Harry Niemi	Harry Niemi
Submitted By	Department Head
Sept., 2017	
Date Prepared	Reviewed by Director of Finance

DEPARTMENT: Parks and Recreation

CORE SERVICES:

- Encourage community involvement in recreation, healthy active living and sport and cultural pursuits that supports the well being of individuals, strengthens communities and encourages volunteer engagement and participation for all ages.
- Provide programs and leisure services such as fitness, sports, and older adult programming, in collaboration with individuals, groups and partners.
- Schedule and administer the use of all recreational facilities, sports fields, outdoor ice rinks, community halls, splash pad, community parks and cemeteries.
- Plan, develop, maintain and operate parks and open spaces.
- Promote departmental and community programs, services and related information, including the design and distribution of the Community Guide.
- Administer parks & recreation related leases and agreements.
- Work with developers and planners to plan and design neighbourhood and community parks and related amenities.
- Coordinate all maintenance and services of Township owned buildings.

OPERATING BUDGET:

The year over year operating budget for Parks and Recreation has been maintained to a minimal increase with the exception of the following accounts provided with detailed explanation.

SALARIES AND BENIFITS: An increase in both of these lines throughout the Parks & Recreation budget is the result of the municipality's responsibility to meet the legislated requirements of *Bill 148, "Fair Workplace, Better Jobs Act"*. Additional funds are also required as a result of the corporate grid review that was conducted in 2017 and the addition of a 25 week seasonal position added to the Parks & Recreation Department staffing compliment.

CAPITAL BUDGET: There is a proposed total of \$1,348,360 in capital work to be completed in 2018 in the Parks and Recreation Department. Capital highlights include the development of parkland at Rockmosa Park, a wide area mower replacement and a pick-up truck replacement. Detailed capital sheets are included in the budget package.

Township of Guelph/Eramosa
2018 Budget Change Summary

Parks and Recreation	2017	2018	Year over Year Change
Revenue			
User Fees	\$ 591,348.00	\$ 619,913.00	\$ 28,565.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 13,750.00	\$ 13,000.00	\$ (750.00)
Grants	\$ 181,147.00	\$ 187,000.00	\$ 5,853.00
Long Term Debt Financing	\$ -		
Transfer From Reserves	\$ 277,420.00	\$ 467,000.00	\$ 189,580.00
Transfer From Development Charges	\$ 1,055,390.00	\$ 759,360.00	\$ (296,030.00)
Total Revenue	\$ 2,119,055.00	\$ 2,046,273.00	\$ (72,782.00)
Expenditures			
Operating Costs	\$ 502,049.00	\$ 547,440.00	\$ 45,391.00
Debt Charges (Principal and Interest)	\$ 194,262.00	\$ 192,847.00	\$ (1,415.00)
Salaries and Benefits	\$ 846,402.00	\$ 941,424.00	\$ 95,022.00
Transfers To Reserves	\$ 143,500.00	\$ 164,100.00	\$ 20,600.00
Total Expenditures	\$ 1,686,213.00	\$ 1,845,811.00	\$ 159,598.00
			\$ -
Capital Expenditures	\$ 1,452,360.00	\$ 1,348,360.00	\$ (104,000.00)
Total Operating and Capital Expenditures	\$ 3,138,573.00	\$ 3,194,171.00	\$ 55,598.00
Total Revenue Less Expenditure	\$ 1,019,518.00	\$ 1,147,898.00	\$ 128,380.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Fund: 01 General					
6101 Rockwood Town Hall					
Revenue					
01-6101-3150	Grants	0.00	0.00		
01-6101-3600	Rental Income	-17,550.00	-17,722.26	-17,901.00	
01-6101-3900	Transfer from Reserves	-22,000.00	-16,182.50	-14,000.00	
Total Revenue		-39,550.00	-33,904.76	-31,901.00	
Expense					
01-6101-4090	Fees - Legal	0.00	0.00		
01-6101-4150	Heating	0.00	0.00		
01-6101-4160	Hydro	0.00	0.00		
01-6101-4165	Insurance	669.00	669.00	603.00	
01-6101-4305	Repairs & Maint - Building	2,650.00	1,906.48	2,700.00	
01-6101-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6101-4410	Security Monitoring	497.00	468.00	500.00	
01-6101-4430	Supplies and Services	550.00	681.41	550.00	
01-6101-4450	Telephone	0.00	0.00		
01-6101-4540	Transfers to Reserves	5,000.00	5,000.00	5,200.00	
Total Expense		9,366.00	8,724.89	9,553.00	
Total 6101 Rockwood Town Hall		-30,184.00	-25,179.87	-22,348.00	
6103 Rockmosa					
Revenue					
01-6103-3125	Miscellaneous Revenue	0.00	-2,728.75		
01-6103-3150	Grants	0.00	0.00		
01-6103-3600	Rental Income	-20,000.00	-21,639.74	-20,000.00	
01-6103-3640	Programming	-16,800.00	-13,405.87	-13,500.00	
01-6103-3900	Transfer from Reserves	-17,000.00	-17,000.00	-11,000.00	
Total Revenue		-53,800.00	-54,774.36	-44,500.00	
Expense					
01-6103-4005	Advertising	3,000.00	2,756.40	3,060.00	
01-6103-4030	Cleaning	11,000.00	10,082.00	11,200.00	
01-6103-4035	Communications	1,600.00	829.00	1,600.00	
01-6103-4120	Garbage Collection	0.00	0.00		
01-6103-4150	Heating	5,500.00	4,551.96	5,000.00	
01-6103-4160	Hydro	11,000.00	5,218.75	9,000.00	
01-6103-4165	Insurance	2,836.00	2,836.00	2,239.00	
01-6103-4175	Lease Payments	0.00	0.00		
01-6103-4300	Property Taxes	0.00	0.00		
01-6103-4305	Repairs & Maint - Building	10,000.00	9,330.53	12,500.00	
01-6103-4310	Repairs & Maint - Equipment	3,600.00	3,526.18		
01-6103-4350	Salaries and Wages	13,018.00	12,486.26	13,278.00	
01-6103-4355	Salaries Benefits	1,190.00	1,220.26	1,214.00	
01-6103-4410	Security Monitoring	497.00	562.44	507.00	
01-6103-4430	Supplies and Services	10,000.00	11,491.10	11,000.00	
01-6103-4450	Telephone	0.00	-456.82		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-6103-4463	Utilities	1,000.00	473.80	1,100.00	_____
01-6103-4540	Transfers to Reserves	22,500.00	22,500.00	24,000.00	_____
Total Expense		96,741.00	87,407.86	95,698.00	_____
Total 6103 Rockmosa		42,941.00	32,633.50	51,198.00	_____
6104 Eden Mills Community Centre					
Expense					
01-6104-4090	Fees - Legal	0.00	0.00	_____	_____
01-6104-4165	Insurance	745.00	745.00	670.00	_____
01-6104-4310	Repairs & Maint - Equipment	0.00	0.00	_____	_____
01-6104-4485	Weekly Water Sampling	0.00	0.00	_____	_____
Total Expense		745.00	745.00	670.00	_____
Total 6104 Eden Mills Community Centre		745.00	745.00	670.00	_____
6105 Marden Community Centre					
Revenue					
01-6105-3125	Miscellaneous Revenue	0.00	-596.00	_____	_____
01-6105-3600	Rental Income	-15,000.00	-14,262.19	-15,300.00	_____
01-6105-3640	Programming	0.00	0.00	_____	_____
01-6105-3900	Transfer From Reserves	-13,500.00	-13,500.00	_____	_____
Total Revenue		-28,500.00	-28,358.19	-15,300.00	_____
Expense					
01-6105-4005	Advertising	2,000.00	2,037.00	2,040.00	_____
01-6105-4030	Cleaning	2,856.00	2,350.00	3,100.00	_____
01-6105-4045	Debenture Payments	0.00	0.00	_____	_____
01-6105-4150	Heating	2,000.00	1,398.90	2,000.00	_____
01-6105-4160	Hydro	4,400.00	4,566.98	4,800.00	_____
01-6105-4165	Insurance	1,396.00	1,396.00	754.00	_____
01-6105-4305	Repairs & Maint - Building	2,500.00	2,195.20	3,000.00	_____
01-6105-4310	Repairs & Maint - Equipment	520.00	477.15	_____	_____
01-6105-4350	Salaries and Wages	0.00	0.00	_____	_____
01-6105-4355	Salaries Benefits	0.00	0.00	_____	_____
01-6105-4410	Security Monitoring	497.00	562.45	507.00	_____
01-6105-4430	Supplies and Services	3,200.00	976.66	3,300.00	_____
01-6105-4485	Weekly Water Sampling	552.00	287.90	563.00	_____
01-6105-4540	Transfers to Reserves	5,000.00	5,000.00	5,100.00	_____
Total Expense		24,921.00	21,248.24	25,164.00	_____
Total 6105 Marden Community Centre		-3,579.00	-7,109.95	9,864.00	_____
6106 Marden Park House					
Revenue					
01-6106-3600	Rental Income	-22,800.00	-22,800.00	-22,800.00	_____
01-6106-3900	Transfer From Reserves	0.00	0.00	_____	_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Total Revenue		-22,800.00	-22,800.00	-22,800.00	
Expense					
01-6106-4090	Fees - Legal	0.00	0.00		
01-6106-4165	Insurance	899.00	899.00	808.00	
01-6106-4300	Property Taxes	6,197.00	6,218.60	6,400.00	
01-6106-4305	Repairs & Maint - Building	4,000.00	3,016.00	4,000.00	
01-6106-4430	Supplies and Services	0.00	46.20		
01-6106-4485	Weekly Water Sampling	562.00	147.50	573.00	
01-6106-4540	Transfers to Reserves	5,000.00	5,000.00	5,100.00	
Total Expense		16,658.00	15,327.30	16,881.00	
Total 6106 Marden Park House		-6,142.00	-7,472.70	-5,919.00	
6107 Rockwood Cemetery Chapel					
Revenue					
01-6107-3600	Rental Income	0.00	0.00	-400.00	
01-6107-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		0.00	0.00	-400.00	
Expense					
01-6107-4090	Fees - Legal	0.00	0.00		
01-6107-4160	Hydro	0.00	0.00	720.00	
01-6107-4165	Insurance	0.00	0.00	675.00	
01-6107-4305	Repairs & Maint - Building	0.00	0.00	1,000.00	
01-6107-4430	Supplies and Services	0.00	0.00	550.00	
01-6107-4540	Transfers to Reserves	0.00	0.00	1,500.00	
Total Expense		0.00	0.00	4,445.00	
Total 6107 Rockwood Cemetery Chapel		0.00	0.00	4,045.00	
6108 Rockwood Library/Older Adult Centre					
Revenue					
01-6108-3150	Grant	0.00	0.00		
01-6108-3600	Rental Income	-71,528.00	-71,528.32	-73,287.00	
01-6108-3900	Transfer from Reserves	0.00	0.00		
01-6108-3920	Transfer From Development Ct	0.00	0.00		
Total Revenue		-71,528.00	-71,528.32	-73,287.00	
Expense					
01-6108-4030	Cleaning	0.00	0.00		
01-6108-4035	Communications	1,500.00	1,729.17	1,650.00	
01-6108-4045	Debenture Payment	33,222.00	33,221.52	32,636.00	
01-6108-4150	Heating	2,900.00	2,624.64	3,400.00	
01-6108-4160	Hydro	8,500.00	4,443.10	7,000.00	
01-6108-4165	Insurance	2,148.00	2,148.00	2,230.00	
01-6108-4220	Memberships and Dues	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-6108-4235	Mileage	0.00	0.00		
01-6108-4305	Repairs & Maint - Building	3,000.00	3,176.52	3,000.00	
01-6108-4310	Repairs & Maint - Equipment	550.00	465.52	550.00	
01-6108-4350	Salaries and Wages	0.00	0.00		
01-6108-4355	Salaries Benefits	0.00	0.00		
01-6108-4405	Seminars and Training	0.00	0.00		
01-6108-4410	Security Monitoring	500.00	652.32	510.00	
01-6108-4430	Supplies and Services	2,000.00	1,238.86	2,040.00	
01-6108-4450	Telephone	0.00	0.00		
01-6108-4463	Utilities	1,000.00	532.90	1,000.00	
01-6108-4540	Transfers to Reserves	6,000.00	6,000.00	6,200.00	
Total Expense		61,320.00	56,232.55	60,216.00	
Total 6108 Rockwood Library/Older Adult Centre		-10,208.00	-15,295.77	-13,071.00	
6120 Capital Expenditures - P & R Buildings					
Expense					
01-6120-9044	Capital - Townhall Upgrades	22,000.00	11,282.50		
01-6120-9046	Capital - Rockmosa Basement	17,000.00	21,393.73		
01-6120-9047	Capital - Marden CC Soffit and	8,500.00	9,469.00		
01-6120-9048	Capital - Marden CC Sound Dai	5,000.00	4,545.00		
01-6120-9999	Capital	0.00	0.00	25,000.00	
Total Expense		52,500.00	46,690.23	25,000.00	
Total 6120 Capital Expenditures - P & R Buildings		52,500.00	46,690.23	25,000.00	
6250 General Parks					
Revenue					
01-6250-3125	Miscellaneous Revenue	-13,750.00	-18,639.61	-13,000.00	
01-6250-3130	Financing	0.00	0.00		
01-6250-3150	Grants	-4,597.00	-143,745.01		
01-6250-3500	Donation Revenue	0.00	-1,500.00		
01-6250-3640	Programming	0.00	-8,358.11		
01-6250-3900	Transfer from Reserves	-45,000.00	-38,314.94	-162,000.00	
01-6250-3920	Transfer From Development Ct	0.00	0.00		
01-6250-3925	Transfer From Chapel Trust	0.00	0.00		
01-6250-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-63,347.00	-210,557.67	-175,000.00	
Expense					
01-6250-4005	Advertising	5,000.00	6,586.69	5,100.00	
01-6250-4035	Communications	8,000.00	6,059.94	6,500.00	
01-6250-4040	Computer Support	6,000.00	2,293.56	4,600.00	
01-6250-4070	Equipment Rental	3,000.00	2,965.22	3,060.00	
01-6250-4090	Fees - Legal	1,000.00	1,854.91	1,020.00	
01-6250-4100	Fees - Professional	2,550.00	2,155.00	2,601.00	
01-6250-4110	Fleet	14,000.00	15,311.75	14,280.00	
01-6250-4120	Garbage Collection	11,000.00	11,698.08	12,500.00	
01-6250-4165	Insurance	25,343.00	25,343.00	31,281.00	
01-6250-4175	Lease Payments	2,900.00	3,090.00	3,200.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-6250-4220	Memberships and Dues	1,020.00	1,267.74	1,400.00	_____
01-6250-4235	Mileage	1,600.00	1,016.29	1,300.00	_____
01-6250-4250	Office Equipment	3,500.00	3,315.09	3,570.00	_____
01-6250-4270	Plant Materials/Tree Planting	6,000.00	8,270.23	6,120.00	_____
01-6250-4287	Programming	15,000.00	23,975.33	16,000.00	_____
01-6250-4310	Repairs & Maint - Equipment	15,000.00	23,771.98	16,000.00	_____
01-6250-4315	Repairs & Maint - Playground E	7,500.00	6,348.17	7,650.00	_____
01-6250-4350	Salaries and Wages	536,950.00	512,611.37	590,000.00	_____
01-6250-4355	Salaries Benefits	145,842.00	144,815.80	160,075.00	_____
01-6250-4405	Seminars and Training	9,000.00	7,966.05	9,180.00	_____
01-6250-4420	Special Events	0.00	0.00	12,000.00	_____
01-6250-4430	Supplies and Services	20,000.00	17,253.99	20,400.00	_____
01-6250-4450	Telephone	165.00	67.92	168.00	_____
01-6250-4455	Tree Cutting	7,000.00	5,812.46	7,140.00	_____
01-6250-4460	Uniforms	3,500.00	3,695.76	4,000.00	_____
01-6250-4465	Vehicle Gas & Oil	21,000.00	18,844.90	21,420.00	_____
01-6250-4490	Winter Maintenance	2,601.00	0.00	2,653.00	_____
01-6250-4510	Transfer to Capital Reserve	20,000.00	20,000.00	25,000.00	_____
01-6250-4540	Transfers to Reserves	60,000.00	72,624.53	72,000.00	_____
01-6250-4590	Loss on Disposal of Tangible C	0.00	0.00	_____	_____
01-6250-4595	Amortization Expense	0.00	0.00	_____	_____
01-6250-4599	Indirect Cost Transfer	0.00	0.00	_____	_____
Total Expense		954,471.00	949,015.76	1,060,218.00	_____

Total 6250 General Parks

	891,124.00	738,458.09	885,218.00
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6252 Lloyd Dyer Park

Revenue

01-6252-3600	Rental Income	0.00	0.00	_____
01-6252-3610	Ball Diamond Rental	-3,060.00	-2,245.08	-3,100.00
01-6252-3900	Transfer From Reserves	0.00	0.00	_____
Total Revenue		-3,060.00	-2,245.08	-3,100.00

Expense

01-6252-4035	Communications	1,071.00	458.73	900.00
01-6252-4150	Heating	800.00	656.47	800.00
01-6252-4160	Hydro	1,700.00	1,224.23	1,600.00
01-6252-4300	Property Taxes	0.00	0.00	_____
01-6252-4305	Repairs & Maint - Building	4,000.00	2,068.56	4,000.00
01-6252-4310	Repairs & Maint - Equipment	0.00	0.00	_____
01-6252-4315	Repairs & Maint - Playground E	510.00	0.00	_____
01-6252-4410	Security Monitoring	507.00	570.72	517.00
01-6252-4430	Supplies and Services	4,000.00	3,710.34	4,000.00
01-6252-4450	Telephone	0.00	26.60	_____
Total Expense		12,588.00	8,715.65	11,817.00

Total 6252 Lloyd Dyer Park

	9,528.00	6,470.57	8,717.00
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6253 Rockmosa Park

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Revenue					
01-6253-3150	Grants	-176,550.00	0.00	-187,000.00	_____
01-6253-3500	Donation Revenue	0.00	-27,500.00	_____	_____
01-6253-3605	Soccer Field Rentals	-6,120.00	-3,446.59	-5,000.00	_____
01-6253-3610	Ball Diamond Rental	-1,530.00	-1,862.52	-3,000.00	_____
01-6253-3900	Transfer from Reserves	-179,920.00	-176,116.86	-248,000.00	_____
01-6253-3920	Transfer From Development Ct	-990,390.00	-922,808.77	-694,360.00	_____
Total Revenue		-1,354,510.00	-1,131,734.74	-1,137,360.00	_____
Expense					
01-6253-4160	Hydro	3,600.00	2,844.82	3,600.00	_____
01-6253-4305	Repairs & Maint - Building	2,000.00	920.84	2,000.00	_____
01-6253-4310	Repairs & Maint - Equipment	0.00	0.00	_____	_____
01-6253-4315	Repairs & Maint - Playground E	1,500.00	604.15	1,500.00	_____
01-6253-4316	Repairs and Maintenance - Spl:	10,000.00	11,438.70	12,000.00	_____
01-6253-4430	Supplies and Services	6,500.00	5,883.89	6,500.00	_____
01-6253-4540	Transfer to Reserves	0.00	20,000.00	_____	_____
Total Expense		23,600.00	41,692.40	25,600.00	_____
Total 6253 Rockmosa Park		-1,330,910.00	-1,090,042.34	-1,111,760.00	_____
6256 Eden Mills Park					
Revenue					
01-6256-3605	Soccer Field Rental	-1,040.00	-1,014.00	-1,060.00	_____
01-6256-3610	Ball Diamond Rentals	0.00	0.00	_____	_____
01-6256-3900	Transfer from Reserves	0.00	0.00	_____	_____
Total Revenue		-1,040.00	-1,014.00	-1,060.00	_____
Expense					
01-6256-4090	Fees - Legal	0.00	0.00	_____	_____
01-6256-4160	Hydro	1,150.00	892.50	1,173.00	_____
01-6256-4165	Insurance	0.00	0.00	_____	_____
01-6256-4305	Repairs & Maint - Building	0.00	0.00	_____	_____
01-6256-4315	Repairs & Maint - Playground E	600.00	232.19	612.00	_____
01-6256-4430	Supplies and Services	3,000.00	3,180.40	3,060.00	_____
01-6256-4450	Telephone	0.00	0.00	_____	_____
01-6256-4485	Weekly Water Sampling	0.00	0.00	_____	_____
Total Expense		4,750.00	4,305.09	4,845.00	_____
Total 6256 Eden Mills Park		3,710.00	3,291.09	3,785.00	_____
6257 Marden Park/RDAPC					
Revenue					
01-6257-3125	Miscellaneous Revenue	-4,000.00	-5,421.24	-4,080.00	_____
01-6257-3500	Donation Revenue	0.00	-25.00	_____	_____
01-6257-3600	Rental Income	-320,000.00	-320,329.89	-320,000.00	_____
01-6257-3610	Ball Diamond Rentals	-7,000.00	-7,519.71	-7,500.00	_____
01-6257-3615	Pavillion Rental	-3,500.00	-3,896.18	-3,500.00	_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-6257-3620	Outdoor Field Rental Income	-14,000.00	-16,376.66	-20,000.00	_____
01-6257-3625	Office Rental Income	-6,420.00	-6,999.59	-6,485.00	_____
01-6257-3630	Track Revenue	-36,000.00	-36,801.06	-38,000.00	_____
01-6257-3640	Programming	-25,000.00	-59,025.46	-45,000.00	_____
01-6257-3900	Transfer from Reserves	0.00	0.00	-32,000.00	_____
01-6257-3910	Transfer from Park in Lieu	0.00	0.00	_____	_____
01-6257-3920	Transfer from Development Ch:	-65,000.00	-65,000.00	-65,000.00	_____
Total Revenue		-480,920.00	-521,394.79	-541,565.00	_____
Expense					
01-6257-4005	Advertising	4,500.00	4,175.24	4,590.00	_____
01-6257-4035	Communications	3,400.00	2,896.07	3,468.00	_____
01-6257-4045	Debenture Payments	161,040.00	161,039.75	160,211.00	_____
01-6257-4090	Fees - Legal	0.00	0.00	_____	_____
01-6257-4120	Garbage Collection	0.00	0.00	_____	_____
01-6257-4150	Heating	9,500.00	5,811.35	9,690.00	_____
01-6257-4160	Hydro	65,000.00	58,071.11	66,300.00	_____
01-6257-4165	Insurance	19,690.00	19,690.00	25,247.00	_____
01-6257-4305	Repairs & Maint - Building	10,000.00	20,504.15	20,000.00	_____
01-6257-4310	Repairs & Maint - Equipment	1,000.00	1,161.10	5,000.00	_____
01-6257-4315	Repairs & Maint - Playground E	500.00	0.00	510.00	_____
01-6257-4350	Salaries and Wages	120,000.00	119,034.08	143,757.00	_____
01-6257-4355	Salaries Benefits	29,402.00	27,557.90	33,100.00	_____
01-6257-4410	Security Monitoring	497.00	562.44	507.00	_____
01-6257-4430	Supplies and Services	21,500.00	22,752.86	23,000.00	_____
01-6257-4431	Supplies - Vending	0.00	0.00	_____	_____
01-6257-4450	Telephone	0.00	9.85	_____	_____
01-6257-4475	W/W Treatment	8,400.00	6,313.32	8,568.00	_____
01-6257-4485	Weekly Water Sampling	6,624.00	909.90	6,756.00	_____
01-6257-4540	Transfer to Reserves	20,000.00	20,000.00	20,000.00	_____
Total Expense		481,053.00	470,489.12	530,704.00	_____
Total 6257 Marden Park/RDAPC		133.00	-50,905.67	-10,861.00	_____
6299 Capital Expenditures - P & R Parks					
Expense					
01-6299-9423	Capital - Marden Park Sport Fie	0.00	0.00	_____	_____
01-6299-9477	Capital - Rockmosa Park Devel	1,005,010.00	870,754.58	_____	_____
01-6299-9478	Capital - Skate Park Design	321,850.00	335,801.22	_____	_____
01-6299-9479	Capital - Splash Pad Refurbishr	20,000.00	16,054.57	_____	_____
01-6299-9480	Capital - Unit 100 Vehicle Repl	35,000.00	34,023.12	_____	_____
01-6299-9481	Capital - Lighting Decommissio	10,000.00	945.00	_____	_____
01-6299-9998	Capital - Special Events	8,000.00	9,004.27	_____	_____
01-6299-9999	Capital	0.00	0.00	1,323,360.00	_____
Total Expense		1,399,860.00	1,266,582.76	1,323,360.00	_____
Total 6299 Capital Expenditures - P & R Parks		1,399,860.00	1,266,582.76	1,323,360.00	_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-6101	Rockwood Town Hall	-30,184.00	-25,179.87	-22,348.00	
01-6103	Rockmosa	42,941.00	32,633.50	51,198.00	
01-6104	Eden Mills Community Centre	745.00	745.00	670.00	
01-6105	Marden Community Centre	-3,579.00	-7,109.95	9,864.00	
01-6106	Marden Park House	-6,142.00	-7,472.70	-5,919.00	
01-6107	Rockwood Cemetery Chapel	0.00	0.00	4,045.00	
01-6108	Rockwood Library/Older Adult Centre	-10,208.00	-15,295.77	-13,071.00	
01-6120	Capital Expenditures - P & R Buildings	52,500.00	46,690.23	25,000.00	
01-6250	General Parks	891,124.00	738,458.09	885,218.00	
01-6252	Lloyd Dyer Park	9,528.00	6,470.57	8,717.00	
01-6253	Rockmosa Park	-1,330,910.00	-1,090,042.34	-1,111,760.00	
01-6256	Eden Mills Park	3,710.00	3,291.09	3,785.00	
01-6257	Marden Park/RDAPC	133.00	-50,905.67	-10,861.00	
01-6299	Capital Expenditures - P & R Parks	1,399,860.00	1,266,582.76	1,323,360.00	
Total Revenues:		-2,119,055.00	-2,078,311.91	-2,046,273.00	
Total Expenses:		3,138,573.00	2,977,176.85	3,194,171.00	
Report Net:		1,019,518.00	898,864.94	1,147,898.00	

TOWNSHIP OF GUELPH/ERAMOSA
2018
CAPITAL FORECAST

Township of Guelph/Eramosa - Parks and Recreation 2018 Capital Expenditures	SOURCE OF FINANCING						DETAILS
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	OTHER	
Buildings							
Rockmosa Rooftop HVAC	\$ 11,000.00			\$ 11,000.00			
Town Hall Roof Replacement	\$ 14,000.00			\$ 14,000.00			
Total Capital - Buildings	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
General Parks and Recreation							
RDAPC Masonry Work	\$ 12,000.00			\$ 12,000.00			
RDAPC Water Treatment Upgrades	\$ 20,000.00			\$ 20,000.00			
Parkinson Cemetary and Memorial Park Stone Pillar Repair	\$ 18,000.00			\$ 18,000.00			
Wide Area Mower	\$80,000.00			\$ 80,000.00			
Rockmosa Park Development	\$ 1,129,360.00	\$ 187,000.00	\$ 694,360.00	\$ 217,000.00		\$ 31,000.00	
Pick-up Truck	\$36,000.00			\$36,000.00			
Fence and Goals Marden Sports Field	\$ 16,000.00			\$16,000.00			
Picnic Tables	\$ 12,000.00			\$12,000.00			
Total Capital - Parks	\$ 1,323,360.00	\$ 187,000.00	\$ 694,360.00	\$ 411,000.00	\$ -	\$ 31,000.00	\$ -
Total	\$ 1,348,360.00	\$ 187,000.00	\$ 694,360.00	\$ 436,000.00	\$ -	\$ 31,000.00	\$ -

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Rockmosa HVAC Rooftop Replacement				
Project Category:	Building Maintenance				
Project Department Priority:					
Project Description:	Removal and replacement of the kitchen rooftop HVAC unit.				
Project Justification:	This will involve the removal and replacement of the original construction HVAC unit that provides conditioned air to the commercial kitchen at the Rockmosa Community Centre.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Contracting	\$ 11,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Building Reserves	\$ 11,000.00				
Taxation					
Other					
Total	\$ 11,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
19-Sep-17 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Town Hall Shingle Replacement				
Project Category:	Building Maintenance				
Project Department Priority:					
Project Description:	Remove and replace fiberglass shingles from the Town Hall.				
Project Justification:	The shingles on the Town Hall (191 Main St. South, Rockwood) are in a deteriorating state and require replacement to ensure the facility stays weather tight.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Contracting	\$ 14,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 14,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Building Reserves	\$ 14,000.00				
Taxation					
Other					
Total	\$ 14,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
19-Sep-17 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	RDAPC Masonry Work				
Project Category:	Building Maintenance				
Project Department Priority:					
Project Description:	Removal and replacement of moisture damaged architectural block				
Project Justification:	This work in being completed to correct a design deficiency that has resulted in masonry block deterioration.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Sub-Contracting	\$ 12,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve RDAPC Reserve Fund	\$ 12,000.00				
Taxation					
Other					
Total	\$ 12,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
19-Sep-17					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	RDAPC Water Treatment Upgrades				
Project Category:	Building Maintenance				
Project Department Priority:					
Project Description:	Upgrades to the drinking water system at the RDAPC				
Project Justification:	This work in being completed to fine tune the chlorination system at the RDAPC. The work includes the addition of a second chlorinator and a recirculation pump. It also includes some replumbing to create flow efficiencies.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Sub-Contracting	\$ 20,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
RDAPC Reserve Fund	\$ 20,000.00				
Taxation					
Other					
Total	\$ 20,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
19-Sep-17 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Parkinson Cemetery and Memorial Park Stone Pillar Repair/Reconstruction				
Project Category:	Park Maintenance				
Project Department Priority:					
Project Description:	Repoint/reconstruct stone pillars at the entrance to Parkinson Cemetery and Memorial Park.				
Project Justification:	Four pillars in total at the two properties are in a state of deterioration and will pose a risk to public safety if not addresses in the near future.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Contracting	\$ 18,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 18,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from general parks Reserves	\$ 18,000.00				
Taxation					
Other					
Total	\$ 18,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
19-Sep-17 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Wide Area Mower Replacement				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Replacement of an existing wide area mower with a new 16' wide area mower capable of cutting 6.87 hec/hr.				
Project Justification:	Our current wide area mower was a well maintained used unit purchased in 2007 with 2500hrs on the motor. In the past two seasons this mower has had significant repairs required during the operational season leaving us short on mowers during the growing season and putting a strain on our maintenance budget. It is expected that a new wide area mower will provide the Township with 15 years of reliable mowing.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 80,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from parks equipment Reserves	\$ 80,000.00				
Taxation					
Other					
Total	\$ 80,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
Date Prepared	19-Sep-17		Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Rockmosa Park Development				
Project Category:	Park Expansion				
Project Department Priority:	In accordance with P&R Master Plan				
Project Description:	Import of structural fill, site servicing, SWM, fencing, sports fields and trail.				
Project Justification:	This project is the result of a community engagement exercise that collected public input into the design of the existing and expansion area of Rockmosa Park. The earthworks and grading is well underway and this proposed capital item keeps the momentum of the overall Rockmosa Master Plan moving forward.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 1,059,360.00				
Sub-Contracting					
Consulting Fees	\$ 40,000.00				
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 30,000.00				
Total	\$ 1,129,360.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from DC's	\$ 694,360.00				
Transfer from Cash in Lieu	\$ 217,000.00				
Grant	\$ 187,000.00				
Donations	\$ 31,000.00				
Total	\$ 1,129,360.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	\$ 75,000.00				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
19-Sep-17					
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL	
Department:	Parks and Recreation
Account Number:	
Project Name:	Pick up truck replacement
Project Category:	Parks Maintenance
Project Department Priority:	
Project Description:	Replacement of an existing 1/2 ton pick up truck with a 3/4 ton pick up truck
Project Justification:	This is a replacement of a 1/2 ton pick-up truck that will have been in service for 13 years. The Township has a replacement schedule of 10 years for its passenger vehicles however this vehicles condition at the 10 year mark warranted an evaluation of its condition and a decision was made to retain the asset for additional years. The vehicle is now showing its age and will be replaced with a 3/4 ton pick-up.

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Sub-Contracting	\$ 36,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from parks equipment Reserves	\$ 36,000.00				
Taxation					
Other					
Total	\$ 36,000.00		\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2018
New Operating costs per year:	0
Amount:	
Robin Milne Submitted By	Robin Milne Department Head
19-Sep-17	
Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Fence and Goals, Marden Sports Fields				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Installation of fencing and soccer goals				
Project Justification:	In the fall of 2016, the second sports pitch was completed and seeded at Marden park. The field had a great year in 2017, with natural rainfall to grow the turf. The field will be ready for play in the late spring of 2018. This project includes the installation of fencing and goals for the new field.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases					
Sub-Contracting	\$ 16,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from general parks Reserves	\$ 16,000.00				
Taxation					
Other					
Total	\$ 16,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
19-Sep-17 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2018 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Picnic Tables				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Purchase of picnic tables.				
Project Justification:	The new tables are needed to meet the needs of the park users throughout all Township parks, 24 heavy duty galvanized steel frame tables will be purchased.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2022
Capital Purchases	\$ 12,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from general parks Reserves	\$ 12,000.00				
Taxation					
Other					
Total	\$ 12,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
19-Sep-17 Date Prepared	Reviewed by Director of Finance				

Department: Planning

CORE SERVICES:

- Responsible for the preparation of recommendations to Council regarding proposed amendments to the Township's land use planning documents
- Prepares planning documents to implement Council's decisions on applications.
- Administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the by-law including setbacks, lot coverage and parking requirements.
- Oversee and coordinate processing and management of development applications and preparation of comprehensive reports and recommendations to Council. Oversee preparation of draft plans of subdivision conditions, subdivision, servicing and site plan agreements.
- Prepares recommendations to the Committee of Adjustment on applications for consents and minor variances.
- Prepares and manages long term and special projects relating to issues that may affect land use planning and development, source water protection, environmental protection and other matters that affect the future form and development of the Township.
- Coordinate and develop the Township's Geographic Information System applications ensuring data sets are up to date and accurate. Provide custom mapping services including maintaining the drawing repository. Create custom application to provide Township wide departmental support in the consumption of GIS data and services.

BUDGET HIGHLIGHTS

OPERATING BUDGET:

- In 2018 the Township will continue to contract planning services as required from MHBC Planning Ltd
- Legal fees and planning fees have been increased to support ongoing applications

Wellington County has provided a grant for \$25,000 to support economic development in the Township for the on-going work to encourage economic development in the Township of Guelph/Eramosa

CAPITAL PROJECTS: The planning department is not proposing any capital projects for 2018.

Township of Guelph/Eramosa
2018 Budget Change Summary

Planning and Development	2017	2018	Year over Year Change
Revenue			
User Fees	\$ 40,750.00	\$ 40,750.00	\$ -
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ -	\$ -	\$ -
Grants	\$ 27,500.00	\$ 27,500.00	\$ -
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ -	\$ -	\$ -
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 68,250.00	\$ 68,250.00	\$ -
Expenditures			
Operating Costs	\$ 173,666.00	\$ 178,853.00	\$ 5,187.00
Debt Charges (Principal and Interest)	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 74,590.00	\$ 78,600.00	\$ 4,010.00
Transfers To Reserves	\$ -	\$ -	\$ -
Total Expenditures	\$ 248,256.00	\$ 257,453.00	\$ 9,197.00
		\$ -	\$ -
Net Operating Revenue Less Expenditures	\$ 180,006.00	\$ 189,203.00	\$ 9,197.00
Capital Expenditures	\$ -	\$ -	\$ -
Total Revenue Less Expenditure	\$ 180,006.00	\$ 189,203.00	\$ 9,197.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Fund: 01 General					
7100 Committee of Adjustment					
Revenue					
01-7100-3700	Minor Variance Fees	-8,500.00	-7,420.00	-8,500.00	
Total Revenue		-8,500.00	-7,420.00	-8,500.00	
Expense					
01-7100-4005	Advertising	250.00	0.00	250.00	
01-7100-4090	Fees - Legal	500.00	0.00	500.00	
01-7100-4095	Fees - Planning	2,500.00	3,494.59	2,500.00	
01-7100-4220	Memberships and Dues	610.00	480.00	610.00	
01-7100-4235	Mileage	175.00	0.00	175.00	
01-7100-4285	Postage & Shipping	0.00	0.00		
01-7100-4350	Salaries and Wages	1,500.00	750.00	1,500.00	
01-7100-4355	Salaries Benefits	100.00	54.60	100.00	
01-7100-4405	Seminars and Training	1,500.00	0.00	1,500.00	
01-7100-4430	Supplies and Services	200.00	0.00	200.00	
01-7100-4599	Indirect Costs Transfer	176.00	0.00	176.00	
Total Expense		7,511.00	4,779.19	7,511.00	
Total 7100 Committee of Adjustment		-989.00	-2,640.81	-989.00	
7200 Planning					
Revenue					
01-7200-3120	Administration Charges	-32,000.00	-22,760.00	-32,000.00	
01-7200-3125	Miscellaneous Revenue	0.00	0.00		
01-7200-3150	Grants	0.00	0.00		
01-7200-3900	Transfer From Reserves	0.00	0.00		
01-7200-3920	Transfer from Development Ch:	0.00	0.00		
01-7200-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-32,000.00	-22,760.00	-32,000.00	
Expense					
01-7200-4005	Advertising	2,000.00	2,595.13	2,500.00	
01-7200-4040	Computer Support	1,500.00	0.00	1,500.00	
01-7200-4080	Fees - Engineering	8,500.00	1,302.02	5,000.00	
01-7200-4090	Fees - Legal	45,000.00	10,650.51	45,000.00	
01-7200-4095	Fees - Planning	45,000.00	55,804.75	72,000.00	
01-7200-4100	Fees - Professional - Other	20,000.00	0.00		
01-7200-4235	Mileage	500.00	0.00	500.00	
01-7200-4285	Postage & Shipping	200.00	94.32	200.00	
01-7200-4350	Salaries and Wages	53,000.00	52,725.40	53,800.00	
01-7200-4355	Salaries Benefits	15,990.00	19,473.09	19,200.00	
01-7200-4405	Seminars and Training	2,500.00	1,482.30	2,500.00	
01-7200-4430	Supplies and Services	3,500.00	1,743.93	3,500.00	
01-7200-4450	Telephone	100.00	160.83	100.00	
01-7200-4540	Transfers to Reserves	0.00	0.00		
01-7200-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-7200-4595	Amortization Expense	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-7200-4599	Indirect Costs Transfer	3,915.00	0.00	5,102.00	
Total Expense		201,705.00	146,032.28	210,902.00	
Total 7200 Planning		169,705.00	123,272.28	178,902.00	
7220 Capital Expenditures - Planning					
Expense					
01-7220-9999	Capital	0.00	0.00		
Total Expense		0.00	0.00		
Total 7220 Capital Expenditures - Planning		0.00	0.00		
7300 Tile Drainage					
Revenue					
01-7300-3710	Drainage Superintendent Grant	-2,500.00	-3,575.60	-2,500.00	
Total Revenue		-2,500.00	-3,575.60	-2,500.00	
Expense					
01-7300-4045	Debenture Payments	0.00	0.00		
01-7300-4235	Mileage	500.00	0.00	500.00	
01-7300-4350	Salaries and Wages	4,000.00	0.00	4,000.00	
Total Expense		4,500.00	0.00	4,500.00	
Total 7300 Tile Drainage		2,000.00	-3,575.60	2,000.00	
7400 Heritage Committee					
Revenue					
01-7400-3125	Miscellaneous Revenue	-250.00	-805.62	-250.00	
Total Revenue		-250.00	-805.62	-250.00	
Expense					
01-7400-4220	Memberships and Dues	0.00	0.00		
01-7400-4235	Mileage	50.00	0.00	50.00	
01-7400-4255	Open Houses	0.00	0.00		
01-7400-4275	Plaquing & Research	0.00	0.00		
01-7400-4430	Supplies and Services	3,200.00	3,098.30	3,200.00	
Total Expense		3,250.00	3,098.30	3,250.00	
Total 7400 Heritage Committee		3,000.00	2,292.68	3,000.00	
7500 Economic Development					
Revenue					
01-7500-3125	Miscellaneous Revenue	0.00	0.00		
01-7500-3150	Grants	-25,000.00	-25,000.00	-25,000.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Total Revenue		-25,000.00	-25,000.00	-25,000.00	
Expense					
01-7500-4005	Advertising	2,500.00	500.00	2,500.00	
01-7500-4095	Fees - Planning	0.00	0.00		
01-7500-4100	Fees - Professional Other	25,000.00	25,000.00	25,000.00	
01-7500-4220	Memberships and Dues	540.00	0.00	540.00	
01-7500-4235	Mileage	350.00	0.00	350.00	
01-7500-4350	Salaries and Wages	0.00	0.00		
01-7500-4355	Salaries Benefits	0.00	0.00		
01-7500-4405	Seminars and Training	400.00	0.00	400.00	
01-7500-4430	Supplies and Services	2,500.00	2,100.18	2,500.00	
Total Expense		31,290.00	27,600.18	31,290.00	
Total 7500 Economic Development		6,290.00	2,600.18	6,290.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-7100	Committee of Adjustment	-989.00	-2,640.81	-989.00	
01-7200	Planning	169,705.00	123,272.28	178,902.00	
01-7220	Capital Expenditures - Planning	0.00	0.00		
01-7300	Tile Drainage	2,000.00	-3,575.60	2,000.00	
01-7400	Heritage Committee	3,000.00	2,292.68	3,000.00	
01-7500	Economic Development	6,290.00	2,600.18	6,290.00	
Total Revenues:		-68,250.00	-59,561.22	-68,250.00	
Total Expenses:		248,256.00	181,509.95	257,453.00	
Report Net:		180,006.00	121,948.73	189,203.00	

Township of Guelph/Eramosa
Reserves and Reserve Funds
2018 Proposed Budget

Description	Balance January 01, 2018	Transfers To Reserves	Transfers From Reserves (Capital)	Projected Balance December 31, 2018
General Reserves	\$ 2,197,605.59	\$ 1,350,842.00	\$ 1,466,970.00	\$ 2,081,477.59
Reserve Funds	\$ 4,969,946.44	\$ 871,653.00	\$ 2,563,000.00	\$ 3,278,599.44
Total	\$ 7,167,552.03	\$ 2,222,495.00	\$ 4,029,970.00	\$ 5,360,077.03
Development Charges	\$ (219,217.67)	-	\$ 1,045,951.00	\$ (1,265,168.67)



ROCKWOOD CEMETERY 2018 BUDGET

February 5, 2018

DEPARTMENT: Rockwood Cemetery

CORE SERVICES:

- Plan, develop, and maintain Cemetery lands
- Market and promote Cemetery lands
- Pre and at-need sales
- Full service internments and inurnments
- Monument inspections and restoration
- Entry and maintenance of all Cemetery burial records

OPERATING BUDGET:

As of January 1, 2017, the full operation of the Rockwood Cemetery has been under the care and control of the Township. The year over year operating budget for the Rockwood Cemetery has been maintained to a minimal increase.

General Ledger
 Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: ??-????-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
Fund: 01 General					
9100 Rockwood Cemetery					
Revenue					
01-9100-3100	Donations	0.00	0.00		
01-9100-3200	Internment Rights	-21,900.00	-9,741.00	-12,000.00	
01-9100-3225	Care and Maintenance	0.00	-10,041.00	-12,000.00	
01-9100-3250	Internment Fees	-8,820.00	-12,312.00	-10,000.00	
01-9100-3300	Interest Income - Care & Mainte	0.00	-3,071.87		
01-9100-3325	Interest Income	0.00	-174.51		
01-9100-3400	Miscellaneous Revenue	0.00	-4,012.26	-3,900.00	
Total Revenue		-30,720.00	-39,352.64	-37,900.00	
Expense					
01-9100-4005	Advertising	0.00	0.00		
01-9100-4010	Bank Service Charges	0.00	0.00		
01-9100-4050	Computer Support	1,100.00	1,672.00	1,200.00	
01-9100-4100	Debenture Payment	2,700.00	2,700.00	2,700.00	
01-9100-4125	Fees - Administrative	2,270.00	3,606.33	2,270.00	
01-9100-4130	Fees - Consulting	1,000.00	0.00	500.00	
01-9100-4200	Grounds Maintenance	7,000.00	0.00	7,000.00	
01-9100-4235	Mileage	0.00	153.34	500.00	
01-9100-4250	Insurance	0.00	0.00		
01-9100-4275	Internment Costs	5,200.00	6,817.25	9,130.00	
01-9100-4600	Supplies and Services	500.00	10,043.62	2,600.00	
01-9100-4650	Transfer to Perpetual Care	10,950.00	10,041.00	12,000.00	
Total Expense		30,720.00	35,033.54	37,900.00	
Total 9100 Rockwood Cemetery		0.00	-4,319.10		

General Ledger
Revenue and Expense Working Current Budget Report
Up To Period 1 Accounts: ??-????-???? by Department

Account	Description	2017 Total Budget	2017 Actual	Proposed Budget	Final Budget
01-9100	Rockwood Cemetery	0.00	-4,319.10		
Total Revenues:		-30,720.00	-39,352.64	-37,900.00	
Total Expenses:		30,720.00	35,033.54	37,900.00	
Report Net:		0.00	-4,319.10		